



Wildwood Housing Authority
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The following Parking Policy Rules and Regulations apply to everyone parking a vehicle on a Wildwood Housing Authority (WHA) parking lots with a vehicle registered with the WHA Office.

PARKING POLICY-RULES AND REGULATIONS

- 1. Parking Permit Required:** No one may park a vehicle in a WHA parking lot unless WHA grants permission to park and issues you a parking permit for that vehicle. The parking permit is valid from January 1st to December 31st of the current year. Failure to renew parking permit will result in removal of the vehicle. Also, Vehicle must always be in operable conditions, if your vehicle is un-operable it may not be parked on WHA property even if it exhibits a WHA Sticker for the current year.
- 2. Vehicle Limit:** The Wildwood Housing Authority has **limited parking spaces** and does not have sufficient spaces for all of its occupants, so each household will be allowed to **register only one (1) vehicle at this time**. Vehicles must be owned by and registered to a Tenant on the lease. If you have more than 1 vehicle you **must park the other vehicle on the street in accordance with the City of Wildwood and New Jersey State Regulations**. The Parking lots are for residents only, no guest/visitor are allowed to park a vehicle there, regardless of the circumstances.
- 3. Required Documentation:** In order to request a parking permit, you must submit the following documentation. Valid State issued Driver's License, Valid State of New Jersey Vehicle Registration (Must be under vehicle owners name) and Valid State of New Jersey Automobile Insurance (Must be under vehicle registered owners name). If applicable, we must have a current New Jersey State issued Person with a Disability Identification Card and if the Person with a Disability is a household member on the lease please bring in the Disability plastic tag or placard to have a copy on file. We will also need current motor vehicle inspection certificate, and the vehicle must be in proper running condition.
- 4. Vehicle information Changes:** It is the responsibility of the tenant to provide the Authority with documentation of renewed license, registration and insurance. Must notify the office when a they get a new license plate, when vehicle is no longer owned by Tenant, or when Tenant first obtains a vehicle that they would like to park on WHA property. It is the tenant responsibility to make sure that the WHA office always has up-to-date license, registration, insurance documentation and if applicable New Jersey State issued Person with a Disability Identification Card.
- 5. Placement of Permit:** The permit, in the form of a windshield static cling, must be permanently affixed to the windshield on the front drivers' side of the vehicle (**must be visible cannot be blocked by tinted windows or other obstruction**). The parking permit is **NOT transferable** to another vehicle. Vehicles must display the appropriate permit to the vehicle we have on file.
- 6. Parking Spaces:** Vehicles with valid parking permits may park in any available spaces within your complex parking lot. Parking is on a first come, first served basis. **Commissioner Court vehicles are not**

allowed to be parked on the Sandman Towers parking lot, if seen your vehicle is subject to being ticketed by police and will be towed. Oversized vehicles that do not completely fit into one parking space are prohibited such as Commercial vehicles, trailers, motor homes and buses owned or used by Tenants may not park in the WHA parking lot. While parked, the subject vehicle may not block any other vehicles. Parking on lawns and sidewalks is prohibited.

7. **Vehicle Repair Prohibited: ONLY EMERGENCY REPAIRS** may be conducted in parking lot, such as changing flat tire or battery replacement other than that no vehicle repairs are permitted in parking areas. Vehicles must not leak fluids on the pavement such as oil or gasoline. If vehicle does leak fluids, tenant will be responsible for the cleanup of the fluids and any cost occurred. Cars with flat tires, on blocks or appear to be a hazard or abandoned, will be towed at the vehicle owner's expense.
8. **Vehicle Washing:** We will only allow you to bucket wash your vehicle on WHA property. Please do not attach any water hoses to wash your vehicle, it is a misuse of WHA water.
9. **Unauthorized and/or improperly parked vehicles** Unauthorized vehicles are subject to ticketed by police and removal by towing at the owner's expense. This includes blocking an access, yellow curbing, fire lanes, etc. The WHA office will have the information as to where the vehicles have been towed.
10. **Vehicle Ticketing or Removal:** WHA reserves the right to remove from the parking area, without prior notice, and at the vehicle owner's expense, any vehicle deemed to constitute a clear danger to persons or property. WHA reserves the right to request that a summons be issued by the Wildwood Police Department and/or to remove a vehicle from parking area, including any vehicle without a valid WHA parking permit, any vehicle whose WHA parking permit has been revoked or expired, any vehicle occupying a parking space without authorization, any vehicle lacking current NJ registration and NJ insurance, lacking parking plates or any abandoned vehicle, including but not limited to situations requiring access or egress by police, fire, and other emergency vehicles or leaking a fluid that presents a hazard or threat to persons or property. A Motor Vehicle Is Considered Abandoned on Public Property When: Left unattended on public property for a period of 120 hours (1 week) or longer. The WHA office must be notified if you are leaving town without your vehicle.
11. **Accessible (Handicapped) Parking Spots:** These parking spaces are restricted for use by people who possess a New Jersey State issued Person with a Disability Identification Card and identifying placard and/or plates. These permits come in two varieties: Person with disability handicap license plates and Person with a Disability plastic tags, or placards, that hang from the rear-view mirror. **Be aware that the Person with a Disability Identification Card, either the driver of the vehicle or passenger in the vehicle must be present when the placard is displayed. New Jersey State Handicapped Parking Laws** Parking motor vehicles in accessible spaces without special vehicle identification is prohibited and punishable with an initial fine of \$250 and subsequent fines of at least \$250 and up to 90 days of community service. (C.39:4-197(3)c).
12. **Parking Lot Maintenance:** Please be cooperative with the maintenance staff if they ask you to move your vehicle to plow or for any other maintenance issue/repair. Subject vehicle must be removed at times specified by WHA for parking area cleaning, WHA events and Construction being done in the area.
13. **Guests and Visitors:** Guest and visitors must park their vehicles on the street, in accordance with the City of Wildwood Parking Regulations. The Parking lots are for residents only, no exemptions.

14. **Changes to Regulations:** WHA reserves the right to modify these Parking Regulations at any time, upon **30 days' written notice**.
15. **Termination of Parking Authorization:** Permission to park terminates when parking sticker expires, the tenant moves out, or if permission is revoked.
16. **Responsibility for Damage and theft:** The Wildwood Housing Authority is not responsible for damage or theft of your vehicle or the contents of the vehicle. The use of any parking area is solely at the vehicle owner's own risk, and the Wildwood Housing Authority assumes no responsibility of any nature with respect to the vehicle and of its contents; This provision shall not be deemed to have been waived by any action of the Wildwood Housing Authority or its employees.

When you come into the office for your parking permit, we will have you sign off on this policy. If you have any questions, please call 609-729-0220 or come by the WHA office.

Thank you,
Administration