

## MINUTES OF THE JULY 2022 MEETING OF THE WILDWOOD HOUSING AUTHORITY

A regular meeting of the Wildwood Housing Authority Board of Commissioners was held on Wednesday, July 27, 2022, at 3700 New Jersey Avenue, Wildwood, New Jersey 08260. The meeting convened at 4:05 p.m.

Vice Chairperson Patricia Campbell announced the Sunshine Law requirement had been met, properly posted, and advertised, during COVID-19 we will be posting the GoToMeeting invite in the ad for the public could join and on our website.

The meeting was called to order by Vice Chairperson Patricia Campbell, who announced the meeting was being conducted under the Open Public Meetings Act.

Vice Chairperson Patricia Campbell proceeded to call the roll at this time. Commissioners Juanita Jones, Commissioner Sandi Harris, Commissioner Sue Maxwell and Commissioner Nancy Mercado were present, and Chairperson Ronald Harwood was absent. Also, present were Executive Director Elizabeth Loyle, Matthew J. Robinson WHA Solicitor and Ralph Polcari, WHA Accountant.

### **EXECUTIVE DIRECTOR'S REPORT:**

The Wildwood Housing Authority (WHA) posted \$ 17,712.00 in negative net income for the month of June 2022. The authority maintains \$ 166.00 in year-to-date operating loss. There are 9 months remaining in our fiscal year.

### **UNIT OCCUPANCY:**

Vacancies as of June 30, 2022: Sandman Towers: 0 Commissioners Court: 3 Percentage Occupied: 98

### **RECOMMENDED AGENCY PRIORITIES:**

1. Sandman Tower elevator rehab project. We had a final inspection on June 28, 2022, we are in process of closing out a few things in the punch but nothing affecting the operation of the elevators.
2. Community BBQ will be held 8/29. They will be giving away 200-300 bookbags, there will be different foods and events and activities.
3. There will be a Health Fair for tenants. Medicaid Professionals will be on site to let residents know about what is out and available for them.

### **PUBLIC PORTION:**

- None

### **APPROVAL OF MINUTES & RESOLUTIONS:**

Vice Chairperson Patricia Campbell requested for a motion for approval for the Wednesday, June 22, 2022, Meeting Minutes Commissioner Harris made the motion and Commissioner Maxwell seconded. All others present were in favor.

The monthly payables and resolutions were presented for approval at this time:

#### Resolution# 2022-35

Approving the Payment of Regular Bills

#### Roll Call Vote:

Motion: Commissioner Harris

Second: Commissioner Maxwell

Roll Call: Unanimous

#### Resolution# 2022-36

Approving the Capital Fund Program, Electronic Transfers & Online Bills Payment

#### Roll Call Vote:

Motion: Commissioner Maxwell

Second: Commissioner Jones

Roll Call: Unanimous

Resolution# 2022-37 Adoption of WHA Budget for Approval FYE: From: April 1, 2022 To: March 31, 2023  
Roll Call Vote:  
Motion: Commissioner Maxwell  
Second: Commissioner Jones  
Roll Call: Unanimous

Resolution# 2022-38 Adoption of Emergency Action & Fire Prevention Plan in compliance with NJ MELJIF & PEOSH  
Roll Call Vote:  
Motion: Commissioner Jones  
Second: Commissioner Harris  
Roll Call: Unanimous

Resolution# 2022-39 Adoption of Exposure Control Plan in compliance with NJ MELJIF & PEOSH  
Roll Call Vote:  
Motion: Commissioner Jones  
Second: Commissioner Maxwell  
Roll Call: Unanimous

**OLD BUSINESS:**

- None

**NEW BUSINESS:**

- None.

Vice Chairperson Patricia Campbell requested for a motion to adjourn the WHA public meeting at 4:14 pm Commissioner Harris made the motion, Commissioner Jones seconded. All presents were in favor.

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Elizabeth A. Loyle  
Board Secretary

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Date