

## MINUTES OF THE APRIL 2021 MEETING OF THE ILDWOOD HOUSING AUTHORITY

A regular meeting of the Wildwood Housing Authority Board of Commissioners was held on Wednesday, April 28, 2021, at 3700 New Jersey Avenue, Wildwood, New Jersey 08260. The meeting convened at 5:04 p.m.

Chairperson Ronald Harwood announced the Sunshine Law requirement had been met, properly posted, and advertised, during COVID-19 we will be posting the GoToMeeting invite in the ad for the public could join and on our website.

The meeting was called to order by Chairperson Ronald Harwood, who announced the meeting was being conducted under the Open Public Meetings Act.

Chairperson Ronald Harwood proceeded to call the roll at this time. Present were: Vice Chairperson Juanita Jones, Commissioner Patricia Campbell, and Resident Commissioner Maria Maldonado were present, and Commissioner Sue Maxwell and Commissioner Sandi Harris were absent. Also, present were Executive Director Elizabeth Loyle, Matthew J. Robinson WHA Solicitor, Ralph Polcari WHA Accountant.

### **EXECUTIVE DIRECTOR'S REPORT:**

The Wildwood Housing Authority (WHA) posted \$ 5,309.00 in negative net income for March 2021. The WHA maintains \$ 147,480.00 in year-to-date positive net income. Our fiscal year closed March 31, 2021.

### **UNIT OCCUPANCY:**

Vacancies as of 3/31/2021: Sandman Towers: 2 Commissioners Court: 0 Percentage Occupied: 98

### **RECOMMENDED AGENCY PRIORITIES:**

1. Elizabeth Loyle Executive Director talked about having a few cases of COVID-19 on the property, we are actively working with the Cape May County Health Dept to get resident s vaccinated.

### **PUBLIC PORTION:**

- None

### **APPROVAL OF MINUTES & RESOLUTIONS:**

Chairperson Ronald Harwood requested for a motion for approval for the Wednesday, March 24, 2021, Meeting Minutes Commissioner Campbell made the motion and Commissioner Jones seconded. All others present were in favor.

The monthly payables and resolutions were presented for approval at this time:

#### Resolution# 2021-26

Approving the Payment of Regular Bills

#### Roll Call Vote:

Motion: Commissioner Jones

Second: Commissioner Campbell

Roll Call: Unanimous

#### Resolution# 2021-27

Approving the Capital Fund Program & Electronic Transfers Bills Payment

#### Roll Call Vote:

Motion: Commissioner Campbell

Second: Commissioner Jones

Roll Call: Unanimous

#### Resolution# 2021-28

Approving Contract Award for HVAC Services

#### Roll Call Vote:

Motion: Commissioner Jones

Second: Commissioner Campbell

Roll Call: Unanimous

Resolution# 2021-30

Approving a Contract Award for Electric Utility Providers 2021

Roll Call Vote:

Motion: Commissioner Campbell

Second: Commissioner Jones

Roll Call: Unanimous

Resolution# 2021-31

Approving Lease Agreement between WHA & AT&T Wireless for Generator Project

Roll Call Vote:

Motion: Commissioner Jones

Second: Commissioner Campbell

Roll Call: Unanimous

NEW BUSINESS:

- None

Chairperson Ronald Harwood asked for a motion to go into Closed Session at 5:13 pm. Commissioner Jones made the motion, Commissioner Campbell seconded.

Resolution# 2021-29

Approval for Executive Closed Session: Employee Matters

Roll Call Vote:

Motion: Commissioner Jones

Second: Commissioner Campbell

Roll Call: Unanimous

The Regular Meeting of the Wildwood Housing Authority was back in session at 5:17 pm. Commissioner Jones made the motion, Commissioner Campbell seconded.

Chairperson Ronald Harwood requested for a motion to adjourn the WHA public meeting at 5:17 pm Commissioner Jones made the motion, Commissioner Campbell seconded. All presents were in favor.

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Elizabeth A. Loyle  
Board Secretary

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Date