

MINUTES OF THE MARCH 2021 MEETING OF THE ILDWOOD HOUSING AUTHORITY

A regular meeting of the Wildwood Housing Authority Board of Commissioners was held on Wednesday, March 24, 2021, at 3700 New Jersey Avenue, Wildwood, New Jersey 08260. The meeting convened at 5:01 p.m.

Chairperson Ronald Harwood announced the Sunshine Law requirement had been met, properly posted and advertised, during COVID-19 we will be posting the GoToMeeting invite in the ad for the public could join and on our website.

The meeting was called to order by Chairperson Ronald Harwood, who announced the meeting was being conducted under the Open Public Meetings Act.

Chairperson Ronald Harwood proceeded to call the roll at this time. Present were: Vice Chairperson Juanita Jones, Commissioner Patricia Campbell, Commissioner Sandi Harris were present and Commissioner Sue Maxwell and Resident Commissioner Maria Maldonado were absent. Also, present were Executive Director Elizabeth Loyle, Matthew J. Robinson WHA Solicitor, Ralph Polcari WHA Accountant.

EXECUTIVE DIRECTOR'S REPORT:

The Wildwood Housing Authority (WHA) posted \$7,192 in negative net income for February 2021. The WHA maintains \$ 142,171 in year-to-date positive net income.

UNIT OCCUPANCY:

Actual vacancies as of 2/28/2021: Sandman Towers: 1 Commissioners Court: 1 Percentage Occupied: 98

RECOMMENDED AGENCY PRIORITIES:

1. Elizabeth Loyle Executive Director talked about updated to our website, the application has been added on-line, so now applicants apply for housing through the link and they can now check their status through the link.
2. Elizabeth Loyle Executive Director gave an updated on the Electronic door system that was down for a least 6 months, the parts have come in and they are starting repairs on Friday.
3. Ronald Harwood Chairperson brought up that at Victoria Towers in Cape May was administered Covid-19 vaccinations to 148 people, we should reach out to them and see if they could come to the WHA, Juanita Jones Vice Chairperson also heard that the Lion Center in Wildwood had received their 2nd shot.
4. Elizabeth Loyle Executive Director update on Sandman Towers Elevator we are waiting for the equipment to come in there is a delay due to Covid-19 for the manufacturing of the electronic components.

PUBLIC PORTION:

- None

APPROVAL OF MINUTES & RESOLUTIONS:

Chairperson Ronald Harwood requested for a motion for approval for the Wednesday, February 24, 2021, Meeting Minutes Commissioner Campbell made the motion and Commissioner Harris seconded. All others present were in favor.

The monthly payables and resolutions were presented for approval at this time:

Resolution# 2021-21

Approving the Payment of Regular Bills

Roll Call Vote:

Motion: Commissioner Harris

Second: Commissioner Campbell

Roll Call: Unanimous

Resolution# 2021-22

Approving the Capital Fund Program, Electronic Transfers
& Congregate Expenses Bills Payment

Roll Call Vote:

Motion: Commissioner Jones

Second: Commissioner Campbell

Roll Call: Unanimous

Resolution# 2021-23

Approving Contract Award for Exterminating Services

Roll Call Vote:

Motion: Commissioner Jones
Second: Commissioner Harris
Roll Call: Unanimous

Resolution# 2021-24

Authorizing a Collective Bargaining Agreement of 3% for the Cost-of-Living Adjustment for the WHA Employees for 2021

Roll Call Vote:

Motion: Commissioner Harris
Second: Commissioner Jones
Roll Call: Unanimous

Resolution# 2021-25

Approving the closure of the CSP Checking Account for the WHA

Roll Call Vote:

Motion: Commissioner Campbell Jones
Second: Commissioner Jones
Roll Call: Unanimous

NEW BUSINESS:

- None

Chairperson Ronald Harwood requested for a motion to adjourn the WHA public meeting at 5:11 pm Commissioner Harris made the motion, Commissioner Jones seconded. All presents were in favor.

Elizabeth A. Loyle
Board Secretary

Date