

**Housing Authority of the City of Wildwood**

**Resolution #2020-18**

**Regular Monthly Expenses**

WHEREAS, the Housing Authority of the city of Wildwood incurred various financial obligations since the last meeting; and it is the desire of the commissioners of said Authority to have their obligations kept current; and

WHEREAS, The Board of Commissioners have read and reviewed the itemized list of incurred regular operating expenses totaling \$73,097.40 Security Deposits Withdrawal (Crest Savings Bank Escrow Account) expenses totaling \$ 0.00; as listed and recommended for payment:

<b>Regular Operating Expenditures</b>		<b>CK #</b>	
Atlantic City Electric	Electric Utility Bill	4660	12,659.17
Atlantic City Electric	Utillity Reimbursement	4703	251.00
City of Wildwood-Sewer	Sewer Bill	4666	19,995.75
South Jersey Gas	Natural Gas Charges	4696	1,461.69
Verizon Phone Service	Telephone Utility Bill	4698	508.42
Verizon Phone Service	Long Distance Telephone Utility Bill	4699	91.88
<b>Subtotals Utilities:</b>			<b>34,967.91</b>
<b>Legal, Accounting &amp; Consulting</b>			
MMPF	Architectural Services	4687	1277.70
Robinson & Robinson	General Matters	4692	351.00
Robinson & Robinson	Board Meeting Charges	4693	468.00
Robinson & Robinson	Legal Landlord/Tenant	4694	2,025.00
<b>Subtotals Legal, Accounting &amp; Consulting:</b>			<b>4,121.70</b>
<b>Insurance/Registration/Subscriptions &amp; Fees</b>			
None			
<b>Subtotals Insurance/Registration/Subscriptions &amp; Fees:</b>			<b>0.00</b>
<b>Administration Service Contracts</b>			
ADP	Payroll Services	4657	273.74
Comcast Cable	Internet Charges	4667	183.01
First Advantage	Background checks	4672	70.00
Kyocera Copier	Copier Lease Contract	4680	195.70
Max Communications	Telephone Charges	4681	160.24
Millville Housing Authority	Hearing Officer Charges	4683	191.25
Millville Housing Authority	Computer Back Up	4684	102.00
Millville Housing Authority	ED Services	4685	7,214.08
US Inspection Group	REAC Inspection Walk Through	4697	763.00
<b>Subtotals Administration Service Contracts:</b>			<b>9,153.02</b>
<b>Administration Other</b>			
Bills Corner Deli	Lunch for REAC Inspection Day	4662	160.75
Fed-Ex	Postage	4671	34.09
Julio Rivera	Cell Phone Reimbursement	4679	42.40
Melissa Wheeler	Cell Phone Reimbursement	4682	42.40
Yinelda Dorta	Cell Phone Reimbursement	4702	42.40
Verizon Wireless	Cell Phone Charges	4700	280.95
<b>Subtotals Administration Other:</b>			<b>602.99</b>
<b>Administration Supplies &amp; Materials</b>			
None			
<b>Subtotals Administration Supplies &amp; Materials:</b>			<b>0.00</b>
<b>Petty Cash</b>			
Petty Cash	Replenish Petty Cash		0.00
<b>Subtotals Petty Cash:</b>			<b>0.00</b>
<b>Health Benefits Coverage</b>			
Delta Dental	Dental Insurance	4670	316.22
VSP	Vision Insurance	4701	54.97
<b>Subtotals Health Benefits Coverage:</b>			<b>371.19</b>
<b>Maintenance Contracts</b>			
Ansercomm	Answering Service	4659	222.50
Corbett	Extermination Services	4668	415.00
GE Mechanical	HVAC & Plumbing Services	4673	2,557.09
Gold Medal	Trash Removal	4674	130.00
JanPro	Cleaning Services	4677	1,387.00
Mitchell Nichols	Dumpster Charges	4686	541.14
Murphy Lawn Care	Landscaping Charges	4688	3,955.00
<b>Subtotal Maintenance Contracts:</b>			<b>9,207.73</b>

<b>Maintenance Service Calls</b>			
All New Tub and Tile	Tub Refinishing Apt B4	4658	960.00
J. Wilhelm Roofing	H Building Roof Repair	4676	4,800.00
<b>Subtotals Maintenance Service Calls:</b>			<b>5,760.00</b>
<b>Maintenance Parts/Materials &amp; Supplies</b>			
Billows	Maintenance Supplies	4661	502.25
Cape 47 Lumber	Maintenance Supplies	4663	571.27
Cintas	Fire Alarm Inspection	4664	2482.50
Cintas	First Aid Kit Refill	4665	45.04
Home Depot	Maintenance Supplies	4675	280.08
Johnstone Supply	Maintenance Supplies	4678	1321.21
Paramount Chemical	Maintenance Supplies	4689	492.50
Paramount Chemical	Appliances	4690	1750.65
Riggins	Gas For Vehicles	4691	107.60
Sherwin Williams	Paint Supplies	4695	689.76
<b>Subtotals Maintenance Parts/Materials &amp; Supplies:</b>			<b>8,242.86</b>
<b>Security Deposit Refunds</b>			
L. Cooper	Apt F6 Security Deposit Refund	4656	439.00
<b>Subtotals Security Deposit:</b>			<b>439.00</b>
<b>Security Deposits (Escrow Account)</b>			
Crest Savings Bank	Deposit Security Deposit New Escrow Acct.	4669	231.00
<b>Subtotals Security Deposits (Escrow Account):</b>			<b>231.00</b>
<b>Regular Operating Expenditures Total:</b>			<b>73,097.40</b>
<b>Security Deposits Withdrawal (Crest Savings Escrow Account)</b>			
General Fund	Security Deposit Withdrawal	Transfer	
<b>Subtotals Security Deposits Withdrawal (Bank Of America Escrow Account):</b>			<b>0.00</b>
<b>Interim Operating Expenditures</b>			
No expenses at this time			0.00
<b>Subtotals Interim:</b>			<b>0.00</b>
<b>Summary Totals</b>		Regular Operating Expenditures Total	73,097.40
		Security Deposits Withdrawal Expenditures Total	0.00
		<b>Grand Total Resolution # 2020-18</b>	<b>73,097.40</b>

NOW THEREFORE BE IT RESOLVED that the Secretary/Treasurer is hereby authorized to pay the March 2020 monthly bills that are presented to the Board of Commissioners for Consideration on this date

ADOPTED:

\_\_\_\_\_  
Ronald Harwood, Chairperson

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Juanita Jones, Vice Chairperson

\_\_\_\_\_  
Patricia Campbell, Commissioner

\_\_\_\_\_  
Sandi Harris, Commissioner

\_\_\_\_\_  
Sue Maxwell, Commissioner

This is to certify that this is a true copy of a Resolution approved by the Board of Commissioners of the Housing Authority of the City of Wildwood at a meeting held on March 25, 2020 at 5:00 pm at 3700 New Jersey Avenue, Wildwood NJ 08260.

Motion By: \_\_\_\_\_ ;2nd by \_\_\_\_\_

Ayes:

Nays:

Abstain:

Absent:

ATTEST: \_\_\_\_\_

Paul Dice, Board Secretary