

Housing Authority of the City of Wildwood

Resolution #2020-09

Regular Monthly Expenses

WHEREAS, the Housing Authority of the city of Wildwood incurred various financial obligations since the last meeting; and it is the desire of the commissioners of said Authority to have their obligations kept current; and

WHEREAS, The Board of Commissioners have read and reviewed the itemized list of incurred regular operating expenses totaling \$111,868.95 Security Deposits Withdrawal (Crest Savings Bank Escrow Account) expenses totaling \$ 0.00; as listed and recommended for payment:

Regular Operating Expenditures		CK #	
Atlantic City Electric	Electric Utility Bill	4605	14,644.34
South Jersey Gas	Natural Gas Charges	4646	462.08
Verizon Phone Service	Telephone Utility Bill	4651	602.34
Verizon Phone Service	Long Distance Telephone Utility Bill	4650	91.89
Subtotals Utilities:			15,800.65
Legal, Accounting & Consulting			
MMPF	Architectural Services	4633	1762.70
Polcari & Co	Accounting Services	4638	7320.00
Robinson & Robinson	General Matters	4643	91.00
Robinson & Robinson	Board Meeting Charges	4644	455.00
Robinson & Robinson	Legal Landlord/Tenant	4642	1,691.00
Subtotals Legal, Accounting & Consulting:			11,319.70
Insurance/Registration/Subscriptions & Fees			
The Press of Atlantic City	Legal Ads	4648	404.04
Subtotals Insurance/Registration/Subscriptions & Fees:			404.04
Administration Service Contracts			
ADP	Payroll Services	4602	389.24
Advance Video & Sound	Video Camera Repair	4603	300.00
Comcast Cable	Internet Charges	4611	169.41
Kyocera Copier	Copier Lease Contract	4627	195.70
Max Communications	Telephone Charges	4628	59.00
Millville Housing Authority	Computer Back Up	4630	102.00
Millville Housing Authority	ED Services	4631	7,214.08
Subtotals Administration Service Contracts:			8,429.43
Administration Other			
Julio Rivera	Cell Phone Reimbursement	4626	42.40
Melissa Wheeler	Cell Phone Reimbursement	4629	42.40
Yinelda Dorta	Cell Phone Reimbursement	4655	42.40
Verizon Wireless	Cell Phone Charges	4652	211.10
Subtotals Administration Other:			338.30
Administration Supplies & Materials			
AcroPrint	New Time Clock	4601	618.99
Heritage Business Systems	Staples for Copy Machine	4621	84.75
Purchase Power	Postage Refill	4639	400.00
Staples Advantage	Office Supplies	4647	642.30
Quill	Office Supplies	4640	206.98
W. B Mason	Office Supplies	4654	2485.97
Subtotals Administration Supplies & Materials:			4,438.99
Petty Cash			
Petty Cash	Replenish Petty Cash	4637	384.86
Subtotals Petty Cash:			384.86
Health Benefits Coverage			
Delta Dental	Dental Insurance	4614	316.22
VSP	Vision Insurance	4653	109.94
Subtotals Health Benefits Coverage:			426.16
Maintenance Contracts			
Ansercomm	Answering Service	4604	214.22
Besam Doors	Annual Maintenance Contract	4606	1741.70
Corbett	Extermination Services	4612	1,747.19
Coastal Enviromental	Air Testing	4610	1,574.00
GE Mechanical	HVAC & Plumbing Services	4617	2,797.13
George Sparks	Electrical Services	4618	3,163.00
Gold Medal	Trash Removal	4619	130.00
JanPro	Cleaning Services	4624	1,387.00
Mitchell Nichols	Dumpster Charges	4632	1,545.56

Murphy Lawn Care	Landscaping Charges	4634	6,485.00
Subtotal Maintenance Contracts:			20,784.80
Maintenance Service Calls			
Drain Dr	Sewer Line Cleaning	4615	550.00
ServPro	Mold Remediation	4645	1,814.78
Tree Surgeon	Tree Removal	4649	1,100.00
Subtotals Maintenance Service Calls:			3,464.78
Maintenance Parts/Materials & Supplies			
ABS Signs	Signs for Parking Lots	4602	550.00
Billows	Maintenance Supplies	4607	568.08
Cape 47 Lumber	Maintenance Supplies	4608	233.24
Cintas	Maintenance Uniforms	4609	68.83
HD Supply	Maintenance Supplies	4620	2018.05
Home Depot	Maintenance Supplies	4622	2720.55
JAD Corp	Trash Compactor Bags	4623	764.88
Johnstone Supply	Maintenance Supplies	4625	227.13
Paramount Chemical	Maintenance Supplies	4635	477.95
Paramount Chemical	Appliances	4636	1267.22
Riggins	Gas For Vehicles	4641	87.48
Subtotals Maintenance Parts/Materials & Supplies:			8,983.41
Security Deposit Refunds			
None			
Subtotals Security Deposit:			0.00
Security Deposits (Escrow Account)			
Crest Savings Bank	Deposit Security Deposit New Escrow Acct.	4613	695.00
Subtotals Security Deposits (Escrow Account):			695.00
Regular Operating Expenditures Total:			75,470.12
Security Deposits Withdrawal (Crest Savings Escrow Account)			
General Fund	Security Deposit Withdrawal	Transfer	
Subtotals Security Deposits Withdrawal (Bank Of America Escrow Account):			0.00
Interim Operating Expenditures			
No expenses at this time			0.00
Subtotals Interim:			0.00
Summary Totals	Regular Operating Expenditures Total		75,470.12
	Security Deposits Withdrawal Expenditures Total		0.00
	Grand Total Resolution # 2020-09		75,470.12

NOW THEREFORE BE IT RESOLVED that the Secretary/Treasurer is hereby authorized to pay the February 2020 monthly bills that are presented to the Board of Commissioners for Consideration on this date

ADOPTED:

Ronald Harwood, Chairperson

Juanita Jones, Vice Chairperson

Patricia Campbell, Commissioner

Sandi Harris, Commissioner

Sue Maxwell, Commissioner

This is to certify that this is a true copy of a Resolution approved by the Board of Commissioners of the Housing Authority of the City of Wildwood at a meeting held on February 26, 2020 at 5:00 pm at 3700 New Jersey Avenue, Wildwood NJ 08260.

Motion By: _____ ;2nd by _____

Ayes:

Nays:

Abstain:

Absent:

ATTEST: _____

Paul Dice, Board Secretary