

Housing Authority of the City of Wildwood

Resolution #2020-01

Regular Monthly Expenses

WHEREAS, the Housing Authority of the city of Wildwood incurred various financial obligations since the last meeting; and it is the desire of the commissioners of said Authority to have their obligations kept current; and

WHEREAS, The Board of Commissioners have read and reviewed the itemized list of incurred regular operating expenses totaling \$111,868.95 Security Deposits Withdrawal (Crest Savings Bank Escrow Account) expenses totaling \$ 0.00; as listed and recommended for payment:

Regular Operating Expenditures		CK #	
Atlantic City Electric	Electric Utility Bill	4549	13,175.77
Atlantic City Electric	Utility Allowance	4545	675.00
City of Wildwood-Taxes	1st QTR taxes Complete Care	4553	3,814.48
South Jersey Gas	Natural Gas Charges	4585	1,320.97
Verizon Phone Service	Telephone Utility Bill	4589	450.00
Verizon Phone Service	Long Distance Telephone Utility Bill	4588	95.91
Subtotals Utilities:			19,532.13
Legal, Accounting & Consulting			
MMPF	Architectural Services	4572	5128.82
Polcari & Co	Accounting Services	4580	2700.00
Robinson & Robinson	General Matters	4583	247.00
Robinson & Robinson	Legal Landlord/Tenant	4582	1,855.00
Subtotals Legal, Accounting & Consulting:			9,930.82
Insurance/Registration/Subscriptions & Fees			
NJPHA-JIF	Assessment Bill Fund Year 2020 1st Installment	4575	35358.50
NJAHRA	2020 Membership Fees	4574	175.00
PHADA	2020 Membership Fees	4579	335.00
The Press of Atlantic City	Legal Ads	4587	162.12
Subtotals Insurance/Registration/Subscriptions & Fees:			36,030.62
Administration Service Contracts			
ADP	Payroll Services	4547	410.61
Cintas	First Aid Kit Refill	4552	14.18
Comcast Cable	Internet Charges	4554	169.41
First Advantage	Background Checks	4559	1,565.50
Kyocera Copier	Copier Lease Contract	4566	380.71
Max Communications	Telephone Charges	4568	162.52
Millville Housing Authority	Computer Back up & ED Services	4570	7,316.08
Pitney Bowes	Postage Machine Rental	4576	221.55
Subtotals Administration Service Contracts:			10,240.56
Administration Other			
Julio Rivera	Cell Phone Reimbursement	4565	42.40
Melissa Wheeler	Cell Phone Reimbursement	4569	42.40
Yinelda Dorta	Cell Phone Reimbursement	4593	42.40
Verizon Wireless	Cell Phone Charges	4590	212.00
Subtotals Administration Other:			339.20
Administration Supplies & Materials			
Staples Advantage	Office Supplies	4586	393.58
Subtotals Administration Supplies & Materials:			393.58
Petty Cash			
Petty Cash	Replenish Petty Cash	4578	184.83
Subtotals Petty Cash:			184.83
Health Benefits Coverage			
Delta Dental	Dental Insurance	4557	316.22
VSP	Vision Insurance	4591	54.97
William Cottman	2019 4th Qtr Insurance	4592	406.50
Subtotals Health Benefits Coverage:			777.69
Maintenance Contracts			
Ansercomm	Answering Service	4548	189.90
Corbett	Extermination Services	4555	524.17
GE Mechanical	HVAC & Plumbing Services	4560	10,619.66
George Sparks	Electrical Services	4561	2,009.00
Gold Medal	Trash Removal	4562	130.00
LaRocca Contracting	Painting Services	4567	6,110.00
JanPro	Cleaning Services	4564	3,094.08
Mitchell Nichols	Dumpster Charges	4571	923.32

Murphy Lawn Care	Landscaping Charges	4573	4,455.00
Subtotal Maintenance Contracts:			28,055.13
Maintenance Service Calls			
Drain Dr	Sewer Line Cleaning	4558	430.00
Subtotals Maintenance Service Calls:			430.00
Maintenance Parts/Materials & Supplies			
Ace Plumbing	Maintenance Supplies	4546	75.48
Billows	Maintenance Supplies	4550	158.36
Cape 47 Lumber	Maintenance Supplies	4551	374.05
Home Depot	Maintenance Supplies	4563	2038.48
Paramount Chemical	Maintenance Supplies	4577	1972.04
Riggins	Gas For Vehicles	4581	86.33
Sherwin Williams	Painting Supplies	4584	788.65
Subtotals Maintenance Parts/Materials & Supplies:			5,493.39
Security Deposit Refunds			
None			
Subtotals Security Deposit:			0.00
Security Deposits (Escrow Account)			
Crest Savings Bank	Deposit Security Deposit New Escrow Acct.	4556	461.00
Subtotals Security Deposits (Escrow Account):			461.00
Regular Operating Expenditures Total:			111,868.95
Security Deposits Withdrawal (Crest Savings Escrow Account)			
General Fund	Security Deposit Withdrawal	Transfer	
Subtotals Security Deposits Withdrawal (Bank Of America Escrow Account):			0.00
Interim Operating Expenditures			
No expenses at this time			0.00
Subtotals Interim:			0.00
Summary Totals	Regular Operating Expenditures Total		111,868.95
	Security Deposits Withdrawal Expenditures Total		0.00
	Grand Total Resolution # 2020-01		111,868.95

NOW THEREFORE BE IT RESOLVED that the Secretary/Treasurer is hereby authorized to pay the January 2020 monthly bills that are presented to the Board of Commissioners for Consideration on this date

ADOPTED:

Ronald Harwood, Chairperson

Juanita Jones, Vice Chairperson

Patricia Campbell, Commissioner

Sandi Harris, Commissioner

Sue Maxwell, Commissioner

This is to certify that this is a true copy of a Resolution approved by the Board of Commissioners of the Housing Authority of the City of Wildwood at a meeting held on January 22,2020 at 5:00 pm at 3700 New Jersey Avenue, Wildwood NJ 08260.

Motion By: _____ ;2nd by _____

Ayes:

Nays:

Abstain:

Absent:

ATTEST: _____

Paul Dice, Board Secretary