

**MINUTES OF THE SEPTEMBER 2018 MEETING
OF THE WILDWOOD HOUSING AUTHORITY**

A regular meeting of the Wildwood Housing Authority Board of Commissioners was held on Wednesday, September 26, 2018, at 3700 New Jersey Avenue, Wildwood, New Jersey 08260. The meeting convened at 5:02 p.m.

Chairperson Ronald Harwood announced the Sunshine Law requirement had been met, properly posted and advertised.

The meeting was called to order by Chairperson Ronald Harwood, who announced the meeting was being conducted under the Open Public Meetings Act.

Chairperson Ronald Harwood proceeded to call the roll at this time. Present were: Commissioner Sandi Harris, Commissioner Patricia Campbell, and Commissioner Sue Maxwell were present, and Vice Chairperson Juanita Jones was absent. Also, present were Executive Director Paul Dice and Matthew J. Robinson WHA Solicitor.

EXECUTIVE DIRECTOR’S REPORT

For August 2018, the WHA posted a consolidated month-to-date profit of \$26,642 and maintains a positive 111,077 in year-to-date net income. (04/1/18 to 3/31/19).

UNIT OCCUPANCY

Actual vacancies as of 9/26/2018:

Sandman Towers:	1
Commissioners Court:	0

RECOMMENDED AGENCY PRIORITIES

1. Matthew J. Robinson, WHA Solicitor gave an update on the M&M Settlement. Excess money will be used to pay for Wolfe Inc to re-caulk the Sandman Towers windows. Paul talked about the caulking work Wolfe Inc. will be doing.
2. Paul Dice Executive Director explained the Sandman Towers window screens process and that the work will be completed by Landis Building Supply.
3. Paul Dice Executive Director talked about the Sandman Towers Bathroom bid for the renovations for the walk-in showers.

ADMINISTRATIVE REPORTS

1. Yinelda Dorta Assistant Executive Director updated on Annual BBQ hosting event with Cape Assist. Yinelda gave an update on the CC Playground, rubber mulch will be used on the ground, the walk-in-showers for Sandman Towers we have the Architect’s Larry from MMPF, drafting up the designs and proposal.

PUBLIC PORTION

- Paula Robbins Apt 106 talked about since money is being spent why can’t they have window screens, she heard there is mold, overflowing trash bins, fruit flies’ issues, the trash rooms need new trash bins. Beer can on the weekends are piled up.
- Wayne Dykes Apt 403 stated that he has slob on his floor there was a trash can on the floor and it was leaking, and he asked about the direct debit.
- Carmella Newkirk Apt 807 commented that there were cans of beer all over the trash room floor.
- Laura Caulder Apt 408 asked if she could still pay with money order. (Direct Debit is optional for those who want to sign up.)
- Rose Van Dyke Apt 905
- Joseph Sacca Apt 909 inquired about putting a can for cigarette butts over by the Charles Harvey.
- Luis Hernandez Apt 107 would like to be moved to another apartment since he was moved from 1009 to 107 and he does not like it.

APPROVAL OF MINUTES & RESOLUTIONS

Chairperson Ronald Harwood requested for a motion for approval for the Wednesday, July 25, 2018, Meeting Minutes Commissioner Campbell made the motion and Commissioner Harris seconded. All others present were in favor.

The monthly payables and resolutions were presented for approval at this time:

- Resolution# 2018-34 Approving the Payment of Regular Bills
Roll Call Vote:
Motion: Commissioner Campbell
Second: Commissioner Harris
Roll Call: Unanimous
- Resolution# 2018-35 Approving the Capital Fund Program, Electronic Transfers & Congregate Expenses Bills Payment
Roll Call Vote:
Motion: Commissioner Harris
Second: Commissioner Campbell
Roll Call: Unanimous
- Resolution# 2018-36 Approving to Renew Membership with the NJPHA Joint Insurance Fund
Roll Call Vote:
Motion: Commissioner Campbell
Second: Commissioner Harris
Roll Call: Unanimous
- Resolution# 2018-37 Approving a contract for Commissioners Courts Trash Enclosure
Roll Call Vote:
Motion: Commissioner Harris
Second: Commissioner Campbell
Roll Call: Unanimous
- Resolution# 2018-38 Authorizing Purchase Two (2) Trash Containers for Comm. Court Trash Enclosure
Roll Call Vote:
Motion: Commissioner Campbell
Second: Commissioner Harris
Roll Call: Unanimous
- Resolution# 2018-39 Approving Contract Award for Playground Project for Comm. Court Playground
Roll Call Vote:
Motion: Commissioner Campbell
Second: Commissioner Harris
Roll Call: Unanimous
- Resolution# 2018-40 Authorizing Purchase of Replacement Interior Residential Mailboxes for ST
Roll Call Vote:
Motion: Commissioner Campbell
Second: Commissioner Harris
Roll Call: Unanimous
- Resolution# 2018-42 Approving the Payment of Regular Bills
Roll Call Vote:
Motion: Commissioner Harris
Second: Commissioner Campbell
Roll Call: Unanimous
- Resolution# 2018-43 Approving the Capital Fund Program, Electronic Transfers & Congregate Expenses Bills Payment
Roll Call Vote:
Motion: Commissioner Campbell

Second: Commissioner Harris
Roll Call: Unanimous

Resolution# 2018-44 Authorizing Settlement Agreement with M&M Construction Technology, Inc
Roll Call Vote:
Motion: Commissioner Campbell
Second: Commissioner Harris
Roll Call: Unanimous

Resolution# 2018-45 Approving Contract Award for Bathroom Renovation Project for Sandman Towers
Roll Call Vote:
Motion: Commissioner Harris
Second: Commissioner Campbell
Roll Call: Unanimous

Resolution 2018-41 Approving Resolution for Executive Closed Session is being removed since it will be talked about in open session.

Chairperson Ronald Harwood inquired if there was any old or new business.

Chairperson Ronald Harwood requested for a motion to adjourn the WHA public meeting at 5:47 pm Commissioner Harris made the motion, Commissioner Campbell seconded. All present were in favor.

Paul F. Dice
Board Secretary

Date