

**MINUTES OF THE JULY 2018 MEETING
OF THE WILDWOOD HOUSING AUTHORITY**

A regular meeting of the Wildwood Housing Authority Board of Commissioners was held on Wednesday, July 25, 2018, at 3700 New Jersey Avenue, Wildwood, New Jersey 08260. The meeting convened at 5:00 p.m.

Chairperson Ronald Harwood announced the Sunshine Law requirement had been met, properly posted and advertised.

The meeting was called to order by Chairperson Ronald Harwood, who announced the meeting was being conducted under the Open Public Meetings Act.

Chairperson Ronald Harwood proceeded to call the roll at this time. Present were: Commissioner Sandi Harris, Commissioner Patricia Campbell, and Commissioner Sue Maxwell were present, and Vice Chairperson Juanita Jones was absent. Also present were Executive Director Paul Dice and Matthew J. Robinson WHA Solicitor.

EXECUTIVE DIRECTOR'S REPORT

For June 2018, the WHA posted a consolidated month-to-date profit of \$12,544 and posted a positive \$59,640 in year-to-date net income. (04/1/18 to 3/31/19).

UNIT OCCUPANCY

Actual vacancies as of 7/25/2018:

Sandman Towers:	2
Commissioners Court:	1

RECOMMENDED AGENCY PRIORITIES

1. Matthew J. Robinson, WHA Solicitor gave an update on the Sandman Towers - Exterior Painting. The bonding company has denied our claim, M&M has filed for arbitration, we are waiting for mediation meeting.
2. Paul Dice Executive Director discussed the Commissioners Court Trash Enclosure.
3. Yinelda Dorta, Assistant Executive Director, gave a briefing on the Tenant meeting which also included a discussion about protocol for Sandman Towers building evacuation in case of emergency with the City of Wildwood Daniel F. Speigel, Chief of Department, Ernest Troiano III Deputy Fire Chief and William Cripps, Fire Official. We are aiming to have a fire drill to be scheduled in October 2018.
4. Paul Dice Executive Director talked about Air Conditioners issue in Commissioners Court. The air conditioning portion of the units are repeatedly failing, so we are looking into a work around of installing window air conditioners.

ADMINISTRATIVE REPORTS

1. Yinelda Dorta Assistant Executive Director updated on Annual BBQ hosting event with Cape Assist. Yinelda gave an update on the CC Playground, rubber mulch will be used on the ground, the walk-in-showers for Sandman Towers we have the Architect's Larry from MMPF, drafting up the designs and proposal.

PUBLIC PORTION

- Paula Robbins Apt 106 inquired if the walk-in showers would be done for the 1st floor first & about window leak.
- Melanie Wyeth Apt 1003 heard a rumor that CompleteCare and Sandman Towers will be merging.
- Patrice Sands Apt 402 was wondering if they could get another recycling bin in the Sandman Towers Trash rooms.

APPROVAL OF MINUTES & RESOLUTIONS

Chairperson Ronald Harwood requested for a motion for approval for the Wednesday, June 27, 2018, Meeting Minutes Commissioner Maxwell made the motion and Commissioner Harris seconded. All others present were in favor.

The monthly payables and resolutions were presented for approval at this time:

Resolution# 2018-30

Approving the Payment of Regular Bills

Roll Call Vote:

Motion: Commissioner Harris

Second: Commissioner Campbell

Roll Call: Unanimous

Resolution# 2018-31

Approving the Capital Fund Program, Electronic Transfers &
Congregate Expenses Bills Payment

Roll Call Vote:

Motion: Commissioner Campbell

Second: Commissioner Harris

Roll Call: Unanimous

Resolution# 2018-32

Approving Collective Bargaining Agreement for Employee 3% raises

Roll Call Vote:

Motion: Commissioner Campbell

Second: Commissioner Harris

Roll Call: Unanimous

Resolution# 2018-33

Authorizing WHA Personnel Paul Dice & Yinelda Dorta to sign the
State of NJ CSP Grants through the Sage System

Roll Call Vote:

Motion: Commissioner Campbell

Second: Commissioner Harris

Roll Call: Unanimous

Chairperson Ronald Harwood inquired if there was any old or new business.

Chairperson Ronald Harwood requested for a motion to adjourn the WHA public meeting at 5:21 pm Commissioner Harris made the motion, Commissioner Campbell seconded. All present were in favor.

Paul F. Dice
Board Secretary

Date