

**MINUTES OF THE MAY 2018 MEETING
OF THE WILDWOOD HOUSING AUTHORITY**

A regular meeting of the Wildwood Housing Authority Board of Commissioners was held on Wednesday, May 23, 2018, at 3700 New Jersey Avenue, Wildwood, New Jersey 08260. The meeting convened at 5:02 p.m.

Chairperson Ronald Harwood announced the Sunshine Law requirement had been met, properly posted and advertised.

The meeting was called to order by Chairperson Ronald Harwood, who announced the meeting was being conducted under the Open Public Meetings Act.

Chairperson Ronald Harwood proceeded to call the roll at this time. Present were: Vice Chairperson Juanita Jones, Commissioner Sandi Harris, Commissioner Patricia Campbell, and Commissioner Sue Maxwell were present. Also present were Executive Director Paul Dice and Matthew J. Robinson WHA Solicitor.

EXECUTIVE DIRECTOR'S REPORT

For April 2018, the WHA posted a consolidated month-to-date profit of \$10,971 and the year-to-date amount is the same as the fiscal year started 4/1/18. (04/1/18 to 3/31/19).

UNIT OCCUPANCY

Overall 99% Percentage	<u>Actual vacancies as of 5/23/2018:</u>
Sandman Towers:	0
Commissioners Court:	1

RECOMMENDED AGENCY PRIORITIES

1. Paul Dice Executive Director discussed the New Trash Enclosure location. Due to numerous complaints to the city we are currently using the existing enclosure, we have two options that would satisfactorily address all concerned. Option 1 is to expand the existing enclosure and the Option 2 is more expensive because there is a grade that we would need to raise for the maintenance staff to safely position the large metal trash containers on trash days. Paul recommended Option 1 since it is the most cost effective.
2. Paul Dice Executive Director addressed Remote Medical Care, Complete Care has requested a meeting to discuss the possibility of providing remote care services to our residents.
3. Paul Dice Executive Director discussed Elevators Report from Lerch Bates, elevator consultant. Report stated that the Elevator will operate with general reliability if periodic maintenance continues to be performed.

PUBLIC PORTION

- Paula Robbins Apt 106 commented on her photography and why she can't take pictures, window screens, the elevators need daily maintenance.
- Patrice Sands Apt 402 issues with new move-ins not being screened properly due to evictions.
- Rose Van Dyke Apt 905 was wondering if they need to have a family to live in the Family apartments.
- Patricia Haralambopoulos Apt 804 talked about what would happen if she gets custody of her granddaughter, would she be able to transfer to a Commissioners Court apt.
- Paula Robbins Apt 106 commented on Complete Care discussion, will them coming in help save people from going to the hospital.
- Luis Hernandez Apt 107 wanted to know about his door issue, he has to jiggle key in lock to open.

APPROVAL OF MINUTES & RESOLUTIONS

Chairperson Ronald Harwood requested for a motion for approval for the Wednesday, April 25, 2018, Meeting Minutes Commissioner Campbell made the motion and Commissioner Harris seconded. All others present were in favor.

The monthly payables and resolutions were presented for approval at this time:

Resolution# 2018-23

Approving the Payment of Regular Bills

Roll Call Vote:

Motion: Commissioner Campbell

Second: Commissioner Jones

Roll Call: Unanimous

Resolution# 2018-24

Approving the Capital Fund Program, Electronic Transfers &
Congregate Expenses Bills Payment

Roll Call Vote:

Motion: Commissioner Campbell

Second: Commissioner Harris

Roll Call: Unanimous

Chairperson Ronald Harwood asked for a motion to go into Closed Session at 5:30 pm. Commissioner Campbell made the motion, Commissioner Harris seconded.

Resolution# 2018-25

Approving Resolution for Executive Closed Session

Roll Call Vote:

Motion: Commissioner Campbell

Second: Commissioner Jones

Roll Call: Unanimous

The Regular Meeting of the Wildwood Housing Authority was back in session at 5:50 pm. Commissioner Campbell made the motion, Commissioner Maxwell seconded

Chairperson Ronald Harwood inquired if there was any old or new business.

Chairperson Ronald Harwood requested for a motion to adjourn the WHA public meeting at 5:52 pm Commissioner Campbell made the motion, Commissioner Jones seconded. All present were in favor.

Paul F. Dice
Board Secretary

Date