

**Housing Authority of the City of Wildwood  
Resolution #2017-32  
Regular Monthly Expenses**

WHEREAS, the Housing Authority of the city of Wildwood incurred various financial obligations since the last meeting; and it is the desire of the commissioners of said Authority to have their obligations kept current; and

WHEREAS, The Board of Commissioners have read and reviewed the itemized list of incurred regular operating expenses totaling \$191,54630 Security Deposits Withdrawal (Crest Savings Bank Escrow Account) expenses totaling \$ 1,255.45; as listed and recommended for payment:

<b>Regular Operating Expenditures</b>			
<b>Utilities</b>		<b>CK #</b>	<b>Amount</b>
Atlantic City Electric	Electric Utility Bill	2740	9,468.26
Atlantic City Electric	Apt B8 Utility Allowance	2800	109.00
Atlantic City Electric	Apt C7 Mold Remediation	2799	72.00
Atlantic City Electric	Apt H8 Utility Allowance	2797	109.00
City of Wildwood	Sewer Bill	2784	17,138.00
South Jersey Gas Co.	Gas Utility Bill	2787	760.75
Verizon Phone Service	Telephone Utility Bill	2777	443.92
Verizon Phone Service	Long Distance Telephone Utility Bill	2767	88.19
<b>Subtotals Utilities:</b>			<b>28,189.12</b>

<b>Legal, Accounting &amp; Consulting</b>			
Polcari & Co	Accounting Services	2780	2600.00
MMPF	Architectural Services	2773	7415.00
Robinson & Robinson	May 2017 Board Meeting Attendance	2744	559.00
Robinson & Robinson	General Matters	2762	546.00
Robinson & Robinson	Legal Landlord/Tenant	2789	1,435.00
<b>Subtotals Legal, Accounting &amp; Consulting:</b>			<b>12,555.00</b>

<b>Insurance/Registration/Subscriptions &amp; Fees</b>			
Rutgers Training	Training for Sue Maxwell	2783	30.00
NJ JIF	Joint Insurance Fund	2765	40239.00
<b>Subtotals Insurance/Registration/Subscriptions &amp; Fees:</b>			<b>40,269.00</b>

<b>Administration Service Contracts</b>			
Comcast Cable	Cable Modem, Internet Service/IP Address & Cable TV	2753	163.16
First Advantage	Back Ground Checks	2766	227.50
Innovative Business Solutions	Computer Back Up	2764	102.00
Kyocera Copier	Copier Lease Contract	2754	175.61
Max Communications	Telephone Charges	2769	206.50
Millville Housing Authority	Executive Director Services	2798	7,004.00
Millville Housing Authority	Additional Expenses	2771	10,826.21
Millville Housing Authority	IT Services	2793	1,018.95
Paychex	Payroll Services	2775	485.46
Pitney Bowes	Postage Machine Contract	2778	54.00
Purchase Power	Replenish Meter	2779	400.00
Press Of Atlantic City	Legal Ads	2781	89.88
Verizon Wireless	Cell Phone Bill	2749	360.24
<b>Subtotals Administration Service Contracts:</b>			<b>21,113.51</b>

<b>Administration Other</b>			
Bills Corner Deli	Refreshments for Tenant Meeting	2743	224.50
Caring Inc.	Reimburse Security Deposits Paid	2746	407.00
<b>Subtotals Administration Other:</b>			<b>631.50</b>

<b>Administration Supplies &amp; Materials</b>			
Staples	Office Supplies	2788	141.22
WB Mason	Office Supplies	2796	172.75
<b>Subtotals Administration Supplies &amp; Materials:</b>			<b>313.97</b>

<b>Petty Cash</b>			
Petty Cash - General	Replenish Petty Cash	2776	242.26
<b>Subtotals Petty Cash:</b>			<b>242.26</b>

<b>Health Benefits Coverage</b>			
BCS	Vision Coverage	2741	35.82
Delta Dental	Dental Insurance	2757	266.40
<b>Subtotals Health Benefits Coverage:</b>			<b>302.22</b>

<b>Maintenance Contracts</b>			
Ansercomm	Answering Service	2739	177.90
Corbett	Bed Bug Treatments/Inspections	2792	1267.50
Corbett	Monthly Treatments	2760	907.50
ChuteMaster	Trash Chute Cleaning	2750	2,050.00
Chris Brown Flooring	Floor Repair	2748	362.63
M&M Painting	Sandman Towers Façade Painting	2801	52,136.00
Mitchell Nichols	Lawn Care	2794	4,212.50
Mitchell Nichols	Dumpster Fees	2772	379.20
Riggins	Vehicle Refuel	2782	113.81

Thyssenkrup	Elevator Maintenance Contract	2759	2,794.14
<b>Subtotals Maintenance Contracts</b>			<b>64,401.18</b>
<b>Maintenance Service Calls</b>			
Cintas Fire	Fire Alarm Repair	2752	4,096.93
Catlett Masonry	Masonry Repairs	2747	6,800.00
Delgado Electric	Repair to Commissioners Courts Laundry Fire System	2756	448.91
Edgemills Remodeling	Tub Liners	2790	3,100.00
GE Mechanical	HVAC Repair	2761	937.73
Siemens	Repair to Commissioners Courts Laundry Fire System	2786	500.00
<b>Subtotals Maintenance Service Calls:</b>			<b>15,883.57</b>
<b>Maintenance Parts/Materials &amp; Supplies</b>			
Ace Plumbing	Maintenance Supplies	2738	19.46
Billows	Maintenance Supplies	2742	154.63
Cape 47 Lumber	Maintenance Supplies	2745	371.70
Cintas First Aid	Maintenance Supplies	2770	81.77
Cintas Cleaning	Maintenance Supplies	2751	470.70
HD Supply	Maintenance Supplies	2763	2420.86
Home Depot	Maintenance Supplies	2758	2817.76
Lowe's	Maintenance Supplies	2768	121.23
Paramount Chemical	Maintenance Supplies	2774	245.61
Sherwin Williams	Painting Supplies	2785	107.07
<b>Subtotals Maintenance Parts/Materials &amp; Supplies:</b>			<b>6,810.79</b>
<b>Security Deposit Refunds</b>			
Wayne Buckowski	Apt 1002 Security Deposit Refund	2803	145.66
Kenneth Sockriter	Apt 109 Security Deposit Refund	2802	281.52
<b>Subtotals Security Deposit:</b>			<b>427.18</b>
<b>Security Deposits (Escrow Account)</b>			
Crest Savings Bank	Deposit Security Deposit New Escrow Acct.	2755	407.00
<b>Subtotals Security Deposits (Escrow Account):</b>			<b>407.00</b>
<b>Regular Operating Expenditures Total:</b>			<b>191,546.30</b>
<b>Security Deposits Withdrawal (Crest Savings Escrow Account)</b>			
General Fund	Security Deposit Withdrawal	Transfer	1,255.45
<b>Subtotals Security Deposits Withdrawal (Bank Of America Escrow Account):</b>			<b>1,255.45</b>
<b>Interim Operating Expenditures</b>			
No expenses at this time			0.00
<b>Subtotals Interim:</b>			<b>0.00</b>
<b>Summary Totals</b>		Regular Operating Expenditures Total	191,546.30
		Security Deposits Withdrawal Expenditures Total	1,255.45
		<b>Grand Total Resolution # 2017-32</b>	<b>192,801.75</b>

NOW THEREFORE BE IT RESOLVED that the Secretary/Treasurer is hereby authorized to pay the June 2017 monthly bills that are presented to the Board of Commissioners for Consideration on this date

ADOPTED:

\_\_\_\_\_  
Ronald Harwood, Chairperson

\_\_\_\_\_  
Juanita Jones, Vice Chairperson

\_\_\_\_\_  
Patricia Campbell, Commissioner

\_\_\_\_\_  
Sandi Harris, Commissioner

\_\_\_\_\_  
Sue Maxwell, Commissioner

This is to certify that this is a true copy of a Resolution approved by the Board of Commissioners of the Housing Authority of the City of Wildwood at a meeting held on June 28, 2017 at 5:00 pm at 3700 New Jersey Avenue, Wildwood NJ 08260.

Motion By: \_\_\_\_\_ ;2nd by \_\_\_\_\_

Ayes:

Nays:

Abstain:

Absent:

ATTEST: \_\_\_\_\_  
Paul Dice, Board Secretary

**Housing Authority of the City of Wildwood  
Resolution #2017-33  
Regular Monthly Capital Fund Program, Electronic Transfers & Congregate Expenses**

WHEREAS, the Housing Authority of the city of Wildwood incurred various financial obligations since the last meeting; and it is the desire of the commissioners of said Authority to have their obligations kept current; and

WHEREAS, The Board of Commissioners have read and reviewed the itemized list of incurred Capital Fund Prog. Grant exp ttl \$4,221.58 Elec. Transfers exp ttl \$9,433.96 ; Congregate Services Prog. expenses totalling \$ 17230.00 as listed and recommended for payment:

<b>Capital Fund Program (CFP) Expenditures</b>			
Paramount Chemical	Appliances	2795	326.65
WB Mason	Office Furniture Balance	2791	3894.93
<b>Subtotals Capital Fund Program (CFP) Expenditures:</b>			

**Capital Fund Program Operating Expenditures Total: 4,221.58**

<b>Electronic Transfers</b>			
State of NJ Division of Pension & Benefits	DCRP	Elec. Transfer	0.00
State of NJ Division of Pension & Benefits	Pension May 2016	Elec. Transfer	1,970.94
State of NJ Division of Pension & Benefits	Health Benefits Coverage May 2017	Elec. Transfer	5,590.93
State of NJ Division of Pension & Benefits	Cottman & Evans Health Benefits	Elec. Transfer	1,872.09
<b>Subtotals Electronic Transfers:</b>			<b>9,433.96</b>

**Electronic Transfer Operating Expenditures Total: 9,433.96**

<b>Congregate Services Program (CSP)</b>			
Caring	Congregate Grant	257	17230.00
<b>Congregate Services Program (CSP) Total:</b>			<b>17,230.00</b>

**Congregate Services Program Operating Expenditures Total: 17,230.00**

	CFP Expenditures Total	4,221.58
	Electronic Transfer Expenditures Total	8,918.14
	Congregate Expenditures Total	17,230.00
	<b>Grand Total Resolution # 2017-33</b>	<b>30,369.72</b>

NOW THEREFORE BE IT RESOLVED that the Secretary/Treasurer is hereby authorized to pay the June 2017 monthly bills that are presented to the Board of Commissioners for Consideration on this date

ADOPTED:

\_\_\_\_\_  
Ronald Harwood, Chairperson

\_\_\_\_\_  
Juanita Jones, Vice Chairperson

\_\_\_\_\_  
Patricia Campbell, Commissioner

\_\_\_\_\_  
Sandi Harris, Commissioner

\_\_\_\_\_  
Sue Maxwell, Commissioner

This is to certify that this is a true copy of a Resolution approved by the Board of Commissioners of the Housing Authority of the City of Wildwood at a meeting held on June 28, 2016 at 5:00 pm at 3700 New Jersey Avenue, Wildwood NJ 08260.

Motion By: \_\_\_\_\_ ;2nd by \_\_\_\_\_

Ayes:

Nays:

Abstain:

Absent:

ATTEST: \_\_\_\_\_

Paul Dice, Board Secretary

Housing Authority of the City of Wildwood  
County of Cape May  
State of New Jersey

Resolution 2017-34

A RESOLUTION APPROVING AN EXECUTIVE SESSION OF THE WILDWOOD  
HOUSING AUTHORITY'S MAY 24, 2017 BOARD MEETING

**WHEREAS**, the Wildwood Housing Authority has determined that the below issues are permitted by N.J.S.A. 10:4-12(B) to be discussed without the public in attendance shall be discussed during an Executive Session to be held on May 24, 2017 at 5:00 P.M. and,

- (1) *Matters required by law to be confidential:* Any matter which by express provision of the Federal law or State statute or rule of court shall be rendered confidential or excluded from the provisions of the Open Public Meetings Act.
- (2) *Any matter in which the release of information would impair the right to receive federal funding.*
- (3) *Matters involving individual privacy:* Any matter, the disclosure of which constitutes an unwarranted invasion of individual privacy such as records, data, reports, recommendations or other personal material of any education, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including, but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned .
- (4) *Matters pertaining to a collective bargaining agreement:* Any matter involving a collective bargaining agreement, or the terms and conditions which are proposed for inclusion in any collective bargaining agreement, including the negotiation of the terms and conditions thereof with employees or representatives of employees of the public body.
- (5) *Matters relating to the purchase, lease acquisition of real property or investment of public funds:* Any matter involving the lease, purchase or acquisition of real property with public funds, the setting of banking rates or investment of public funds, where it could adversely affect the public interest if discussion of such matters were disclosed.
- (6) *Matters of public protection:* Any tactic and techniques utilized in protecting the safety and property of the public, provided that their disclosure could impair such protection.
- (7) *Matters relating to litigation, negotiations and attorney-client privilege:* Any matter of pending or anticipated litigation or contract negotiation other than in (4) above in which the Borough is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required for the attorney to exercise ethical duties as a lawyer.
- (8) *Matters relating to the employment relationship:* Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance of , promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all of the individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed in public.
- (9) *Deliberations after public hearing.* Deliberations by the Borough occurring after a public hearing that may result in a civil penalty or the suspension or loss of a license or permit of a responding party; and

**WHEREAS**, the relevant exceptions to public meetings set forth in N.J.S.A. 10:4-12(b) are listed below, and after each exception is a space where additional information that will disclose as much information about the discussion as possible without undermining the purpose of the exception shall be written.

*“Matters relating to litigation, negotiations and attorney-client privilege: Any matter of pending or anticipated litigation or contract negotiation other than in (4) above in which the Borough is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required for the attorney to exercise ethical duties as a lawyer.”*

**Matters relating to litigation, negotiations and attorney-client privilege: Pending Litigation**

**NOW THEREFORE, BE IT RESOLVED** that the Board of Commissioners of the Wildwood Housing Authority will go into Executive Session for only the above stated reasons;

**BE IT FURTHER RESOLVED** that the Secretary, at the present public meeting, Shall read aloud enough of this resolution so that members of the public in attendance can understand, as precisely as possible, the nature of the matters that will be privately discussed.

**BE IT FURTHER RESOLVED** that the Clerk, on the next business day following this meeting, shall furnish a copy of this resolution to any member of the public who requests one at the fees allowed by N.J.S.A. 47:1A-1 et seq.

ADOPTED:

\_\_\_\_\_  
Ronald Harwood, Chairperson

\_\_\_\_\_  
Juanita Jones, Vice Chairperson

\_\_\_\_\_  
Patricia Campbell, Commissioner

\_\_\_\_\_  
Sandi Harris, Commissioner

\_\_\_\_\_  
Sue Maxwell, Commissioner

This is to certify that this is a true copy of a Resolution approved by the Board of Commissioners of the Housing Authority of the City of Wildwood at a meeting held on May 24, 2017 at 5:00 pm at 3700 New Jersey Avenue, Wildwood NJ 08260.

Motion By: \_\_\_\_\_ ; 2nd by \_\_\_\_\_

Ayes:

Nays:

Abstain:

Absent:

ATTEST: \_\_\_\_\_  
Paul Dice, Board Secretary