

Housing Authority of the City of Wildwood

Resolution #2017-15

Regular Monthly Expenses

WHEREAS, the Housing Authority of the city of Wildwood incurred various financial obligations since the last meeting; and it is the desire of the commissioners of said Authority to have their obligations kept current; and

WHEREAS, The Board of Commissioners have read and reviewed the itemized list of incurred regular operating expenses totaling \$126,093.85 Security Deposits Withdrawal (Crest Savings Bank Escrow Account) expenses totaling \$ 0.00; as listed and recommended for payment:

Regular Operating Expenditures			
Utilities		CK #	Amount
Atlantic City Electric	Electric Utility Bill	2549	12,115.65
Atlantic City Electric	Resident Utility Allowance Apt C7	2601	72.00
Atlantic City Electric	Resident Utility Allowance Apt D3	2586	78.00
City Of Wildwood	Sewer Usage	2581	17,138.00
South Jersey Gas	Sandman Towers Gas	2599	2,074.22
South Jersey Gas	Maintenance Shop Gas	2583	126.48
Verizon Phone Service	Telephone Utility Bill	2577	502.19
Verizon Phone Service	Long Distance Telephone Utility Bill	2568	95.45
Subtotals Utilities:			32,201.99
Legal, Accounting & Consulting			
MMPF	Architectural Services	2573	1935.00
Polcari & Company	Accounting Services	2579	3275.00
Robinson & Robinson	February 2017 Board Meeting	2591	520.00
Robinson & Robinson	Legal Landlord/Tenant	2600	2,181.00
Subtotals Legal, Accounting & Consulting:			7,911.00
Insurance/Registration/Subscriptions & Fees			
No Expenditures			
Subtotals Insurance/Registration/Subscriptions & Fees:			0.00
Administration Service Contracts			
Comcast Cable	Cable Modem, Internet Service/IP Address & Cable TV	2552	163.16
Coastal Environmental	Mold Testing Apt 704	2561	495.00
Evesham Locks	Office Key Fob Installation	2567	1,415.00
First Advantage	Background Checks	2566	245.00
Innovative Business Solutions	Computer Back Up	2565	102.00
Kyocera Copier	Copier Lease Contract	2553	175.61
Maxx Communications	Telephone Hosting & Service Call	2570	366.75
Millville Housing Authority	Executive Director Services March 2017	2602	7,004.00
Millville Housing Authority	Hearing Officer	2604	25.50
Millville Housing Authority	I.T. Services February 2016	2596	1,018.95
Millville Housing Authority	Additional Expenses 3/2017	2571	11,380.29
Paychex	Payroll Services	2575	455.49
Pitney Bowes	Postage Machine Contract	2578	54.00
Subtotals Administration Service Contracts:			22,900.75
Administration Other			
Caring	Christmas Dinner for Tenants	2587	173.26
Bills Corner Deli	Refreshments for Tenant Meeting	2590	181.00
Subtotals Administration Other:			354.26
Administration Supplies & Materials			
WB Mason	Office Supplies	2585	111.21
Subtotals Administration Supplies & Materials:			111.21
Petty Cash			
Petty Cash	Replenish Petty Cash	2576	388.81
Subtotals Petty Cash:			388.81
Health Benefits Coverage			
Delta Dental	Dental Insurance	2555	211.44
BCS Vision	Vision Insurance	2587	137.52
Subtotals Health Benefits Coverage:			348.96
Maintenance Contracts			
Ansercomm	Answering Service	2548	180.08
Cintas	Cleaning Supplies	2550	245.52
Cintas Fire Protection	Fire Alarm Repair	2551	2252.11
EarthTech	Trash Removal	2558	734.36
Ehrlich	Bed Bug Treatments & K9 Inspections	2559	1335.50
Ehrlich	Monthly Treatments February	2594	1,333.00

Mitchell Nichols Enterprises	Snow Removal And Salting	2572	21,565.00
Mitchell Nichols Enterprises	Fill Dirt For Commissioners Courts	2597	4,600.00
Mitchell Nichols Enterprises	Dumpster Fees	2603	993.56
Thyssenkrupp	Service Contract 3/1-5/31/2017	2560	2,794.14
Subtotal Maintenance Contracts:			36,033.27
Maintenance Service Calls			
Besam Doors	Front Entry Door Repair Sandman	2588	1,610.45
GE Mechanical	HVAC Repair	2595	2,402.42
George Sparks Electric	Electrical Repairs	2584	847.00
South Jersey Doors	Maintenance Shop Door Repair	2557	235.75
Subtotals Maintenance Service Calls:			5,095.62
Maintenance Parts/Materials & Supplies			
Billows	Maintenance Supplies	2589	48.00
Cape 47 Lumber	Maintenance Supplies	2592	262.14
Grove Supply	Maintenance Supplies	2563	187.68
HD Supply	Maintenance Supplies	2564	2242.02
Home Depot	Maintenance Supplies	2556	989.17
LaRocca Painting	Painting Porches and Sandman Hallway Ceilings	2569	15621.69
Paramount Chemical	Maintenance Supplies	2598	442.29
Riggins	Vehicle Gas	2580	88.39
Subtotals Maintenance Parts/Materials & Supplies:			19,881.38
Security Deposit Refunds			
Alenjandro Lopez	Apt 810 Security Deposit Refund	2547	265.35
Tiffany Gales	Apt G1 Security Deposit Refund	2546	46.25
Subtotals Security Deposit:			311.60
Security Deposits (Escrow Account)			
Crest Savings Bank	Deposit Security Deposit New Escrow Acct.	2554	555.00
Subtotals Security Deposits (Escrow Account):			555.00
Regular Operating Expenditures Total:			126,093.85
Security Deposits Withdrawal (Crest Savings Escrow Account)			
General Fund	Security Deposit Withdrawal	Transfer	0.00
Subtotals Security Deposits Withdrawal (Bank Of America Escrow Account):			0.00
Interim Operating Expenditures			
Subtotals Interim:			0.00
Summary Totals		Regular Operating Expenditures Total	126,093.85
		Security Deposits Withdrawal Expenditures Total	0.00
		Grand Total Resolution # 2017-15	126,093.85

NOW THEREFORE BE IT RESOLVED that the Secretary/Treasurer is hereby authorized to pay the March 2017 monthly bills that are presented to the Board of Commissioners for Consideration on this date

ADOPTED:

Ronald Harwood, Chairperson

Juanita Jones, Vice Chairperson

Patricia Campbell, Commissioner

Sandi Harris, Commissioner

Sue Maxwell, Commissioner

This is to certify that this is a true copy of a Resolution approved by the Board of Commissioners of the Housing Authority of the City of Wildwood at a meeting held on March 22, 2017 at 5:00 pm at 3700 New Jersey Avenue, Wildwood NJ 08260.

Motion By: _____; 2nd by _____

Ayes:

Nays:

Abstain:

Absent:

ATTEST: _____

Paul Dice, Board Secretary

Housing Authority of the City of Wildwood

Resolution #2017-16

Regular Monthly Capital Fund Program, Electronic Transfers & Congregate Expenses

WHEREAS, the Housing Authority of the city of Wildwood incurred various financial obligations since the last meeting; and it is the desire of the commissioners of said Authority to have their obligations kept current; and

WHEREAS, The Board of Commissioners have read and reviewed the itemized list of incurred Capital Fund Prog. Grant exp ttl \$4989.17 Elec. Transfers exp ttl \$8,351.82; Congregate Services Prog. expenses totalling \$ 0.00 as listed and recommended for payment:

Capital Fund Program (CFP) Expenditures			
GE Mechanical	Boiler Pump Replacement	2562	4210.12
Paramount Chemical	Appliances	2574	639.90
Sherwin Williams	Paining supplies	2582	139.15
Subtotals Capital Fund Program (CFP) Expenditures:			
Capital Fund Program Operating Expenditures Total:			4,989.17
Electronic Transfers			
Aflac	Additional Employee Insurance	Elec. Transfer	108.68
State of NJ Division of Pension & Benefits	DCRP	Elec. Transfer	54.49
State of NJ Division of Pension & Benefits	Pension February 2016	Elec. Transfer	100.00
State of NJ Division of Pension & Benefits	Health Benefits Coverage March 2016	Elec. Transfer	6,216.56
State of NJ Division of Pension & Benefits	Cottman & Evans Health Benefits	Elec. Transfer	1,872.09
Subtotals Electronic Transfers:			8,351.82
Electronic Transfer Operating Expenditures Total:			
Congregate Services Program (CSP)			
No Expenditures			0.00
Congregate Services Program (CSP) Total:			0.00
Congregate Services Program Operating Expenditures Total:			0.00
	CFP Expenditures Total		4,989.17
	Electronic Transfer Expenditures Total		8,918.14
	Congregate Expenditures Total		0.00
	Grand Total Resolution # 2017-16		13,907.31

NOW THEREFORE BE IT RESOLVED that the Secretary/Treasurer is hereby authorized to pay the March 2017 monthly bills that are presented to the Board of Commissioners for Consideration on this date

ADOPTED:

Ronald Harwood, Chairperson

Juanita Jones, Vice Chairperson

Patricia Campbell, Commissioner

Sandi Harris, Commissioner

Sue Maxwell, Commissioner

This is to certify that this is a true copy of a Resolution approved by the Board of Commissioners of the Housing Authority of the City of Wildwood at a meeting held on March 22, 2017 at 5:00 pm at 3700 New Jersey Avenue, Wildwood NJ 08260.

Motion By: _____ ;2nd by _____

Ayes:

Nays:

Abstain:

Absent:

ATTEST: _____

Paul Dice, Board Secretary

Housing Authority of the City of Wildwood
County of Cape May
State of New Jersey

Resolution 2017-17

A RESOLUTION AUTHORIZING TO SELL 1996 CHEVY DUMP TRUCK TO THE CITY OF
WILDWOOD

WHEREAS, THE Wildwood Housing Authority, a public body created and organized pursuant to and in accordance with the provisions of the Laws of the State of New Jersey has a 1996 Chevy Dump Truck that is no longer serviceable;

AND WHEREAS, Wildwood Housing Authority seek to sell the 1996 Chevy Dump Truck for a \$1.00, and the City of Wildwood seeks to purchase the 1996 Chevy Dump Truck for a \$1.00.:

Divestment of asset: Transfer to Other Government Agency

YEAR: 1996 MAKE: Chevy BODY TYPE: Truck VIN: 1GBJK34R6TE184428

AND WHEREAS, it is permissible to sell items from one government agency to another government agency without going through procurement;

AND WHEREAS, any property sold by the authority shall be on an "as is" basis. The Wildwood Housing Authority expressly disclaims any and all warranties of any kind, whether expressed or implied. The entity purchasing the property at his or her own risk. In no event shall Wildwood Housing Authority, or its Board of Commissioners, be liable to any entity or any other person for any claim, damage or loss whatsoever.

NOW THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Wildwood Housing Authority that the Executive Director is authorized to sell the 1996 Chevy Dump Truck belonging to the Wildwood Housing Authority to the City of Wildwood.

ADOPTED:

Ronald Harwood, Chairperson

Juanita Jones, Vice Chairperson

Patricia Campbell, Commissioner

Sandi Harris, Commissioner

Sue Maxwell, Commissioner

This is to certify that this is a true copy of a Resolution approved by the Board of Commissioners of the Housing Authority of the City of Wildwood at a meeting held on March 22, 2017 at 5:00 pm at 3700 New Jersey Avenue, Wildwood NJ 08260.

Motion By: _____ ; 2nd by _____

Ayes:

Nays:

Abstain:

Absent:

ATTEST: _____

Paul Dice, Board Secretary