

**MINUTES OF THE APRIL 2017 MEETING
OF THE WILDWOOD HOUSING AUTHORITY**

A regular meeting of the Wildwood Housing Authority Board of Commissioners was held on Wednesday, April 26, 2017 at 3700 New Jersey Avenue, Wildwood, New Jersey 08260. The meeting convened at 5:09 p.m.

Vice Chairperson Juanita Jones announced the Sunshine Law requirement had been met, properly posted and advertised.

The meeting was called to order by Vice Chairperson Juanita Jones, who announced the meeting was being conducted under the Open Public Meetings Act.

Vice Chairperson Juanita Jones proceeded to call the roll at this time. Present were: Commissioner Patricia Campbell, Commissioner Sue Maxwell, Commissioner Sandi Harris were present and Chairperson Ronald Harwood was absent. Also present were Executive Director Paul Dice and Matthew J. Robinson WHA Solicitor.

EXECUTIVE DIRECTOR'S REPORT

For April 2017, the WHA posted a consolidated month-to-date loss of \$30,721 and year-to-date loss of \$59,320 for the fiscal year-to-date (04/1/17 to 3/31/18).

UNIT OCCUPANCY

	<u>Percentage</u>	<u>Actual vacancies as of 4/26/2017:</u>
Sandman Towers:	98 %	3(1Leased up before 4/26/2017)
Commissioners Court:	97 %	1(1Leased up before 4/26/2017)

RECOMMENDED AGENCY PRIORITIES

1. Executive Director Paul Dice talked about the Sandman Towers Exterior painting project.
2. Executive Director Paul Dice gave update on Commissioners Court Deck Project.
3. Executive Director Paul Dice explained about the Violence Against Women Act (VAWA) Emergency Transfer.

ADMINISTRATIVE REPORTS

1. Terence Oslar, Lease Enforcement gave his monthly report for the month and talked about parking in the Fire zone blocking emergency vehicles & issue with kitty litter and animal feces being thrown down trash chute.

PUBLIC PORTION

- Charlene Smith Apt 805 asked about getting better doors since she saw an unknown person go up to the ST door and pull it open.
- Dorothy Doyle Apt 405 inquired about the placement of the key fob keying system.
- David Whitfield Apt 406 inquired about the walk-in tub status.
- Rose De Rosa Apt 304 Asked what is being done about the trash room door locks & fruit flies.
- Donald Georgia Apt 209 Getting a coin machine in the laundry room.
- Charlene Smith Apt 805 asked about packages.
- Donald Georgia Apt 209 asked about getting help with food pantry delivery.
- Victoria Hauck Apt 703 asked if the HUD Public Housing budget cut will affect the residents here.
- Patrick Lawley Apt 205 inquired if the new washer & dryer will have the same price.

APPROVAL OF MINUTES & RESOLUTIONS

Vice Chairperson Juanita Jones asked for a motion of approval for the Wednesday, March 22, 2017 Meeting Minutes Commissioner Campbell made the motion and Commissioner Harris seconded. All others present were in favor.

The monthly payables and resolutions were presented for approval at this time:

Resolution# 2017-18

Approving the Payment of Regular Bills
Roll Call Vote:

Motion: Commissioner Campbell
Second: Commissioner Harris
Roll Call: Unanimous

Resolution# 2017-19 Approving the Capital Fund Program, Electronic Transfers &
Congregate Expenses Bills Payment
Roll Call Vote:
Motion: Commissioner Campbell
Second: Commissioner Harris
Roll Call: Unanimous

Resolution# 2017-20 Approving Contract Award for Exterior Painting of Sandman Tower
Roll Call Vote:
Motion: Commissioner Campbell
Second: Commissioner Harris
Roll Call: Unanimous

Resolution# 2017-21 Approving Contract Award for Laundry Services
Roll Call Vote:
Motion: Commissioner Campbell
Second: Commissioner Harris
Roll Call: Unanimous

Resolution# 2017-22 Approving Contract Award for Landscaping/Snow Removal Services
Roll Call Vote:
Motion: Commissioner Harris
Second: Commissioner Campbell
Roll Call: Unanimous

Resolution# 2017-23 Approving provide Caring Inc. personnel Brian Curran & Joseph Dougherty
with the authorization to sign the State of New Jersey CHSP grants Sage
Roll Call Vote:
Motion: Commissioner Campbell
Second: Commissioner Harris
Roll Call: Unanimous

Resolution# 2017-24 Approving Contract Award for Gas Utility Provider
Roll Call Vote:
Motion: Commissioner Campbell
Second: Commissioner Harris
Roll Call: Unanimous

Resolution# 2017-25 Approving Contract Award for Electric Utility Provider
Roll Call Vote:
Motion: Commissioner Campbell
Second: Commissioner Harris
Roll Call: Unanimous

Resolution# 2017-26 Authorizing Business Associate Agreement between the New Jersey Department
of Human Services, Division of Aging Services and the Wildwood Housing Authority
Roll Call Vote:
Motion: Commissioner Campbell
Second: Commissioner Harris
Roll Call: Unanimous

Resolution# 2017-27 Approving Contract Award for Exterminating Pest Services
Roll Call Vote:
Motion: Commissioner Harris
Second: Commissioner Campbell
Roll Call: Unanimous

Resolution# 2017-28

Approving WHA Budget for 4/1/2017 to 3/31/2018

Roll Call Vote:

Motion: Commissioner Campbell

Second: Commissioner Harris

Roll Call: Unanimous

Vice Chairperson Juanita Jones asked if there was any old or new business.

Vice Chairperson Juanita Jones asked for a motion to adjourn the WHA public meeting at 6:32 pm Commissioner Campbell made the motion, Commissioner Maxwell seconded. All present were in favor.

Paul F. Dice
Board Secretary

Date