

MINUTES OF THE NOVEMBER 2020 MEETING OF THE ILDWOOD HOUSING AUTHORITY

A regular meeting of the Wildwood Housing Authority Board of Commissioners was held on Wednesday, October 28, 2020, at 3700 New Jersey Avenue, Wildwood, New Jersey 08260. The meeting convened at 5:00 p.m.

Chairperson Ronald Harwood announced the Sunshine Law requirement had been met, properly posted and advertised, during COVID-19 we will be posting the GoToMeeting invite in the ad for the public could join and on our website.

The meeting was called to order by Chairperson Ronald Harwood, who announced the meeting was being conducted under the Open Public Meetings Act.

Chairperson Ronald Harwood proceeded to call the roll at this time. Present were: Vice Chairperson Juanita Jones, Commissioner Patricia Campbell, Commissioner Sandi Harris, Commissioner Sue Maxwell and Resident Commissioner Maria Maldonado were present. Also, present were Executive Director Paul Dice, Matthew J. Robinson WHA Solicitor, Tony Polcari WHA Accountant, Karen Chiarello Director of Administration, Betsy Loyle Director of Operations, Denise Smith Account Manager, City of Wildwood Commissioner Steve Mikulski and City of Wildwood Commissioner/Deputy Mayor Krista Fitzsimons.

EXECUTIVE DIRECTOR'S REPORT:

The Wildwood Housing Authority (WHA) posted \$1,875 in positive net income for October 2020. The WHA maintains \$118,948 in year-to-date positive net income.

UNIT OCCUPANCY:

Actual vacancies as of 11/18/2020: Sandman Towers: 3 Commissioners Court: 1 Percentage Occupied: 97

RECOMMENDED AGENCY PRIORITIES:

1. Paul Dice Executive Director talked about still recruiting for the Executive Director position.
2. Paul Dice Executive Director discussed that due to the rise in COVID-19 cases we are going back to working from home, there will only be allowed 2 people in the main office at the same time. Only coming in when on-site work needs to be done.

ADMINISTRATIVE REPORTS

1. None

PUBLIC PORTION:

- None

APPROVAL OF MINUTES & RESOLUTIONS:

Chairperson Ronald Harwood requested for a motion for approval for the Wednesday, October 28, 2020, Meeting Minutes Commissioner Campbell made the motion and Commissioner Maxwell seconded. All others present were in favor.

The monthly payables and resolutions were presented for approval at this time:

Resolution# 2020-47

Approving the Payment of Regular Bills

Roll Call Vote:

Motion: Commissioner Harris

Second: Commissioner Maxwell

Roll Call: Unanimous

Resolution# 2020-48

Approving the Capital Fund Program, Electronic Transfers
& Congregate Expenses Bills Payment

Roll Call Vote:

Motion: Commissioner Campbell

Second: Commissioner Harris
Roll Call: Unanimous

Resolution# 2020-49

Approval for Executive Closed Session: Contractual Matter

Roll Call Vote:

Motion: Commissioner Maxwell
Second: Commissioner Campbell
Roll Call: Unanimous

Chairperson Ronald Harwood asked for a motion to go into Closed Session at 5:11 pm. Commissioner Campbell made the motion, Commissioner Jones seconded.

At this time The Regular Meeting of the Wildwood Housing Authority was back in session at 5:26 pm. Commissioner Campbell made the motion. Commissioner Maxwell seconded.

Chairperson Ronald Harwood requested for a motion to adjourn the WHA public meeting at 5:26 pm Commissioner Campbell made the motion, Commissioner Maxwell seconded. All present were in favor.

Paul F. Dice
Board Secretary

Date