

**Housing Authority of the City of Wildwood**

**Resolution #2020-52**

**Regular Monthly Expenses**

WHEREAS, the Housing Authority of the city of Wildwood incurred various financial obligations since the last meeting; and it is the desire of the commissioners of said Authority to have their obligations kept current; and

WHEREAS, The Board of Commissioners have read and reviewed the itemized list of incurred regular operating expenses totaling \$115,679.84 Security Deposits Withdrawal (Crest Savings Bank Escrow Account) expenses totaling \$ 0.00; as listed and recommended for payment:

<b>Regular Operating Expenditures</b>		CK #	
Atlantic City Electric	CompleteCare Taxes	5063	12,769.15
South Jersey Gas	Natural Gas Charges	5099	1,342.25
Verizon	Telephone Bill	5101	551.38
Verizon	Long Distance Telephone Bill	5102	96.25
<b>Subtotals Utilities:</b>			<b>14,759.03</b>
<b>Legal, Accounting &amp; Consulting</b>			
MMPF	Architectural Services	5087	490.50
Polcari	Accounting Services	5093	6850.00
Robinson & Robinson	Landlord/Tenant Matters	5095	39.00
Robinson & Robinson	General Legal Matters	5096	1638.00
Robinson & Robinson	November 2020 Board Meeting Charges	5097	286.00
<b>Subtotals Legal, Accounting &amp; Consulting:</b>			<b>9,303.50</b>
<b>Insurance/Registration/Subscriptions &amp; Fees</b>			
Matthew Bender	Civil Service Code Renewal 10/20-9/21	5082	82.00
NJ JIF	1st Installment of Assesment Bill	5089	35270.50
<b>Subtotals Insurance/Registration/Subscriptions &amp; Fees:</b>			<b>35,352.50</b>
<b>Administration Service Contracts</b>			
ADP	Payroll Services	5059	425.93
Advanced Audio and Video	Camera Repair	5060	845.00
Comcast Cable	Internet Charges	5068	182.21
Kyocera Copier	Copier Lease Contract	5081	355.87
Millville Housing Authority	Computer Back Up	5084	102.00
Millville Housing Authority	ED Services	5085	7,214.08
<b>Subtotals Administration Service Contracts:</b>			<b>9,125.09</b>
<b>Administration Other</b>			
First Advantage	Background Checks	5071	52.50
Julio Rivera	Cell Phone Reimbursement	5080	42.74
Melissa Wheeler	Cell Phone Reimbursement	5083	42.74
Verizon Wireless	Monthly Cell Phone Bill	5103	282.25
Yinelda Dorta	Cell Phone Reimbursement	5105	42.74
<b>Subtotals Administration Other:</b>			<b>462.97</b>
<b>Administration Supplies &amp; Materials</b>			
None			
<b>Subtotals Administration Supplies &amp; Materials:</b>			<b>0.00</b>
<b>Petty Cash</b>			
Petty Cash	Replenish Petty Cash	5092	466.52
<b>Subtotals Petty Cash:</b>			<b>466.52</b>
<b>Health Benefits Coverage</b>			
Delta Dental	Dental Insurance	5070	316.72
VSP	Vision Insurance	5104	54.97
<b>Subtotals Health Benefits Coverage:</b>			<b>371.69</b>
<b>Maintenance Contracts</b>			
Ansercomm	Answering Service	5062	215.80
Corbett	Extermination	5069	2305.00
Gold Medal	Trash Removal Commissioners Courts	5076	4050.00
Gold Medal	Additional Trash Removal Sandman Towers	5075	130.00
JanPro	Cleaning Services Sandman Towers	5079	2774.00
Mitchell Nichols	Dumpster Fees	5086	857.27
Thyssenkrupp Elevator	Elevator Contract 12/1/2020-2/28/2021	5100	3078.18
<b>Subtotal Maintenance Contracts:</b>			<b>13,410.25</b>
<b>Maintenance Service Calls</b>			
All New Tub and Tile	Tub Refinishing	5061	1,950.00
Cintas	Fire Alarm Repair	5067	15,656.12
George Sparks	Electrical Repairs	5074	291.00

Ge Mechanical	Plumbing Repairs	5073	5,675.63
Ge Mechanical	Hvac Repairs	5072	4522.85
<b>Subtotals Maintenance Service Calls:</b>			<b>28,095.60</b>
<b>Maintenance Parts/Materials &amp; Supplies</b>			
Billows	Maintenance Supplies	5064	1386.55
Cape 47 Lumber	Maintenance Supplies	5065	388.59
Grove Supplies	Maintenance Supplies	5077	194.33
Jad Supply	Maintenance Supplies	5078	944.70
Mr Tire	Oil Change for Ford Truck	5088	145.70
Paramout Chemical	Appliances	5091	822.44
Paramout Chemical	Maintenance Supplies	5090	75.55
Riggens	Gas for Vehicles	5094	62.86
Shewin Williams	Paint for Apartments	5098	311.97
<b>Subtotals Maintenance Parts/Materials &amp; Supplies:</b>			<b>4,332.69</b>
<b>Security Deposit Refunds</b>			
None			
<b>Subtotals Security Deposit:</b>			<b>0.00</b>
<b>Security Deposits (Escrow Account)</b>			
Crest Savings Bank	Deposit Security Deposit New Escrow Acct.		
<b>Subtotals Security Deposits (Escrow Account):</b>			<b>0.00</b>
<b>Regular Operating Expenditures Total:</b>			<b>115,679.84</b>
<b>Security Deposits Withdrawal (Crest Savings Escrow Account)</b>			
General Fund	Security Deposit Withdrawal	Transfer	
<b>Subtotals Security Deposits Withdrawal (Bank Of America Escrow Account):</b>			<b>0.00</b>
<b>Interim Operating Expenditures</b>			
None			
<b>Subtotals Interim:</b>			<b>0.00</b>
<b>Summary Totals</b>		Regular Operating Expenditures Total	115,679.84
		Security Deposits Withdrawal Expenditures Total	0.00
		<b>Grand Total Resolution # 2020-52</b>	<b>115,679.84</b>

NOW THEREFORE BE IT RESOLVED that the Secretary/Treasurer is hereby authorized to pay the December 2020 monthly bills that are presented to the Board of Commissioners for Consideration on this date

ADOPTED:

\_\_\_\_\_  
Ronald Harwood, Chairperson

\_\_\_\_\_  
Juanita Jones, Vice Chairperson

\_\_\_\_\_  
Patricia Campbell, Commissioner

\_\_\_\_\_  
Sandi Harris, Commissioner

\_\_\_\_\_  
Sue Maxwell, Commissioner

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Maria Maldonado, Resident Commissioner

This is to certify that this is a true copy of a Resolution approved by the Board of Commissioners of the Housing Authority of the City of Wildwood at a meeting held on December 23, 2020 at 5:00 pm at 3700 New Jersey Avenue, Wildwood NJ 08260.

Motion By: \_\_\_\_\_ ;2nd by \_\_\_\_\_

Ayes:

Nays:

Abstain:

Absent:

ATTEST: \_\_\_\_\_

Paul Dice, Board Secretary