

**Housing Authority of the City of Wildwood
County of Cape May
State of New Jersey**

Resolution 2020-26

RESOLUTION APPROVING THE PROPOSED TEMPORARY AMENDMENTS TO THE WILDWOOD HOUSING AUTHORITY'S PERSONNEL POLICIES AND PROCEDURES MANUAL AND EMPLOYEE HANDBOOK AS A RESULT OF THE COVID-19 PANDEMIC

WHEREAS, the Housing Authority of the City of Wildwood (Authority), a Public body created and organized pursuant to and in accordance with the provisions of the Laws of the State of New Jersey desires to temporarily amend to the WHA Personnel Policies and Procedures Manual and Employee Handbook due to the COVID-19 Pandemic; and,

WHEREAS: The pandemic precluded Authority personnel from taking much of their vacation and personal time; and

WHEREAS: Vacation and Personal Time earned during calendar year 2020 will be forfeited under the current policy if not used by 12/31/2020.

NOW, THEREFORE BE IT RESOLVED by the Board of Commissioners that the Secretary/Treasurer is hereby authorized to amend the Authority's Personnel Policy and Procedures Manual and Employee Handbook to allow employees to carryover unused vacation and personal time earned during calendar year 2020 into calendar year 2021. Under this amended Policy, any Vacation and Personal Time earned during calendar year 2020 will now be forfeited if not used by 12/31/2021.

ADOPTED:

Ronald Harwood, Chairperson

Juanita Jones, Vice Chairperson

Patricia Campbell, Commissioner

Sandi Harris, Commissioner

Sue Maxwell, Commissioner

This is to certify that this is a true copy of a Resolution approved by the Board of Commissioners of the Housing Authority of the City of Wildwood at a meeting held on May 27, 2020 at 5:00 pm at 3700 New Jersey Avenue, Wildwood NJ 08260.

Motion by: _____ ;2nd by _____

Ayes:

Nays:

Abstain:

Absent:

ATTEST: _____

Paul Dice, Board Secretary