

**Housing Authority of the City of Wildwood**

**Resolution #2019-01**

**Regular Monthly Expenses**

WHEREAS, the Housing Authority of the city of Wildwood incurred various financial obligations since the last meeting; and it is the desire of the commissioners of said Authority to have their obligations kept current; and

WHEREAS, The Board of Commissioners have read and reviewed the itemized list of incurred regular operating expenses totaling \$97,310.24 Security Deposits Withdrawal (Crest Savings Bank Escrow Account) expenses totaling \$ 0.0; as listed and recommended for payment:

<b>Regular Operating Expenditures</b>			
<b>Utilities</b>		<b>CK #</b>	<b>Amount</b>
Atlantic City Electric	Electric Utility Bill	3884	14,441.79
Atlantic City Electric	Utility Allowance Commissioners Courts	3924	591.00
City of Wildwood	Complete Care Taxes	3890	3,674.78
South Jersey Gas	Natural Gas Charges	3916	1,421.58
Verizon Phone Service	Telephone Utility Bill	3920	464.51
Verizon Phone Service	Long Distance Telephone Utility Bill	3919	90.85
<b>Subtotals Utilities:</b>			<b>20,684.51</b>
<b>Legal, Accounting &amp; Consulting</b>			
MMPF	Architectural Services	3906	510.00
Polcari and Co	Accounting Services	3910	5400.00
Robinson & Robinson	Legal Landlord/Tenant	3912	1,690.00
<b>Subtotals Legal, Accounting &amp; Consulting:</b>			<b>7,600.00</b>
<b>Insurance/Registration/Subscriptions &amp; Fees</b>			
Auditory Response System	TTY/TTD	3885	408.00
NJ JIF	2019 Assesment Bill Payment #1	3908	35573.50
Press of Atlantic City	Legal Ad Audit Synopsis	3918	24.36
<b>Subtotals Insurance/Registration/Subscriptions &amp; Fees:</b>			<b>36,005.86</b>
<b>Administration Service Contracts</b>			
ADP	Payroll Services	3882	270.28
Comcast Cable	Internet Charges	3891	169.39
First Advantage	Background Checks	3896	980.00
Kyocera Copier	Copier Lease Contract	3902	281.98
Max Communications	Telephone Charges	3903	343.90
Millville Housing Authority	Executive Director Services	3905	7,214.00
Verizon Wireless	Cell Phone Bill	3921	252.42
<b>Subtotals Administration Service Contracts:</b>			<b>9,511.97</b>
<b>Administration Other</b>			
Julio Rivera	Cell Phone Reimbursement	3901	41.96
Melissa Wheeler	Cell Phone Reimbursement	3904	41.96
Yinelda Dorta	Cell Phone Reimbursement	3923	41.96
<b>Subtotals Administration Other:</b>			<b>125.88</b>
<b>Administration Supplies &amp; Materials</b>			
Staples	Office Supplies	3917	476.77
<b>Subtotals Administration Supplies &amp; Materials:</b>			<b>476.77</b>
<b>Petty Cash</b>			
Petty Cash	Replenish Petty Cash		
<b>Subtotals Petty Cash:</b>			<b>0.00</b>
<b>Health Benefits Coverage</b>			
Delta Dental	Dental Insurance	3893	316.72
William Cottman	Medical Insurance	3922	314.70
<b>Subtotals Health Benefits Coverage:</b>			<b>631.42</b>
<b>Maintenance Contracts</b>			
Ansercomm	Answering Service	3883	202.06
EarthTech	Trash Removal	3894	417.37
Fabbri	Retainage Fee for Commissioners Courts Trash Enclosure	3895	2767.10
Corbett	Monthly Treatments	3892	1,340.00
<b>Subtotal Maintenance Contracts:</b>			<b>4,726.53</b>
<b>Maintenance Service Calls</b>			
GE Mechanical	HVAC Repair	3898	5,639.90
George Sparks	Electrical Repairs	3899	603.22
Modern Group	Generator Preventative Maintenance	3907	231.39
Service Master	Water Damage Remediation	3913	4,900.62
ServPro	Mold Remediation	3914	3,100.00
<b>Subtotals Maintenance Service Calls:</b>			<b>14,475.13</b>

<b>Maintenance Parts/Materials &amp; Supplies</b>			
Billows	Maintenance Supplies	3886	236.36
Cape 47 Lumber	Maintenance Supplies	3887	143.09
Cape May Custum Cabinets	Maintenance Supplies	3888	425.00
Home Depot	Maintenance Supplies	3900	1238.39
Paramount Chemical	Maintenance Supplies	3911	169.10
Riggins	Gas For Vehicles	3911	65.80
Sherwin Williams	Painting Supplies	3915	794.43
<b>Subtotals Maintenance Parts/Materials &amp; Supplies:</b>			<b>3,072.17</b>
<b>Security Deposit Refunds</b>			
<b>Subtotals Security Deposit:</b>			<b>0.00</b>
<b>Security Deposits (Escrow Account)</b>			
Crest Savings Bank	Deposit Security Deposit New Escrow Acct.		
<b>Subtotals Security Deposits (Escrow Account):</b>			<b>0.00</b>
<b>Regular Operating Expenditures Total:</b>			<b>97,310.24</b>
<b>Security Deposits Withdrawal (Crest Savings Escrow Account)</b>			
General Fund	Security Deposit Withdrawal	Transfer	
<b>Subtotals Security Deposits Withdrawal (Bank Of America Escrow Account):</b>			<b>0.00</b>
<b>Interim Operating Expenditures</b>			
No expenses at this time			0.00
<b>Subtotals Interim:</b>			<b>0.00</b>
<b>Summary Totals</b>	Regular Operating Expenditures Total		97,310.24
	Security Deposits Withdrawal Expenditures Total		0.00
	<b>Grand Total Resolution # 2019-01</b>		<b>97,310.24</b>

NOW THEREFORE BE IT RESOLVED that the Secretary/Treasurer is hereby authorized to pay the January 2019 monthly bills that are presented to the Board of Commissioners for Consideration on this date

ADOPTED:

\_\_\_\_\_  
Ronald Harwood, Chairperson

\_\_\_\_\_  
Juanita Jones, Vice Chairperson

\_\_\_\_\_  
Patricia Campbell, Commissioner

\_\_\_\_\_  
Sandi Harris, Commissioner

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Sue Maxwell, Commissioner

This is to certify that this is a true copy of a Resolution approved by the Board of Commissioners of the Housing Authority of the City of Wildwood at a meeting held on January 23, 2019 at 5:00 pm at 3700 New Jersey Avenue, Wildwood NJ 08260.

Motion By: \_\_\_\_\_ ;2nd by \_\_\_\_\_

Ayes:

Nays:

Abstain:

Absent:

ATTEST: \_\_\_\_\_

Paul Dice, Board Secretary